



Teaching Guide				
Identifying Data				2017/18
Subject (*)	Work Placement	Code	612G01048	
Study programme	Grao en Dereito			
Descriptors				
Cycle	Period	Year	Type	Credits
Graduate	2nd four-month period	Fourth	Optativa	6
Language	Spanish			
Teaching method	Face-to-face			
Prerequisites				
Department	Dereito PrivadoDereito Público			
Coordinador	Garcimartin Montero, Carmen	E-mail	carmen.garcimartin@udc.es	
Lecturers	Amoedo Souto, Carlos Alberto Fernandez Carballal, Almudena Garcia Camiñas, Julio Garcimartin Montero, Carmen Gayan Rodriguez, Eloy Miguel Legeren Molina, Antonio Pérez Álvarez, Miguel Angel Souto García, Eva María	E-mail	carlos.amoedo.souto@udc.es almudena.fernandez.carballal@udc.es julio.garcia.caminas@udc.es carmen.garcimartin@udc.es e.gayan@udc.es antonio.legeren@udc.es miguel.angel.perez.alvarez@udc.es eva.maria.soutog@udc.es	
Web				
General description	<p>Work placement aims to facilitate an approach of the students to the labor world. This way, they can better understand a reality difficult to perceive in theoretical or interactive classes. Work placement is carried out in companies or entities that have previously signed an agreement with the Faculty of Law of the UDC.</p> <p>Places are limited and there are restrictions for modifying the registration.</p>			

Study programme competences	
Code	Study programme competences
A1	Coñecemento das principais institucións xurídicas.
A4	Percepción do carácter interdisciplinar dos problemas xurídicos.
A9	Capacidade para o manexo de fontes xurídicas (legais, xurisprudenciais e doutriniais).
A11	Capacidade de comprender e de redactar documentos xurídicos.
A15	Capacidade de negociación e mediación.
B2	Que os estudantes saiban aplicar os seus coñecementos ao seu traballo ou vocación dunha forma profesional e posúan as competencias que adoitan demostrarse por medio da elaboración e defensa de argumentos e a resolución de problemas dentro da súa área de estudo
B3	Que os estudantes teñan a capacidade de reunir e interpretar datos relevantes (normalmente dentro da súa área de estudo) para emitir xuízos que inclúan unha reflexión sobre temas relevantes de índole social, científica ou ética
B4	Que os estudantes poidan transmitir información, ideas, problemas e solucións a un público tanto especializado como non especializado
B7	Resolver problemas de forma efectiva, valorando a importancia que ten a investigación, a innovación e o desenvolvemento tecnolóxico no avance socioeconómico e cultural da sociedade.
B9	Traballar de forma autónoma con iniciativa tendo en conta a importancia da aprendizaxe ao longo de toda a vida.
B10	Traballar de forma colaborativa.
B11	Comportarse con ética e responsabilidade social como cidadán e como profesional.
B12	Comunicarse de maneira efectiva nun entorno de traballo, amosando capacidade de expresión tanto oral como escrita en calquera das linguas oficiais da comunidade autónoma, así como nun idioma estranxeiro.
C4	Desenvolverse para o exercicio dunha cidadanía aberta, culta, crítica, comprometida, democrática e solidaria, capaz de analizar a realidade, diagnosticar problemas, formular e implantar solucións baseadas no coñecemento e orientadas ao ben común.
C5	Entender a importancia da cultura emprendedora e coñecer os medios ao alcance das persoas emprendedoras.
C6	Valorar criticamente o coñecemento, a tecnoloxía e a información dispoñible para resolver os problemas cos que deben enfrontarse.
C7	Asumir como profesional e cidadán a importancia da aprendizaxe ao longo da vida.



Learning outcomes			
Learning outcomes	Study programme competences		
Comportarse con ética	A1 A4 A9 A11 A15		
Capacidade para o manexo de fontes xurídicas		B7 B9 B10 B11 B12 B2 B3 B4	
Capacidade de interpretar e analizar críticamente o ordenamento xurídico			C4 C5 C6 C7

Contents	
Topic	Sub-topic



<p>This subject complements the overall training of the student, offering the possibility of applying the contents learned throughout the Degree of Law. Students can approach different areas of the professional world, which provides valuable experience in the student's professional orientation and facilitates their insertion in the labor market.</p> <p>Work placements are carried out by means of a stay of 100 hours in a entity, five hours per day for four weeks, which will be the last four weeks of the semester, except in exceptional cases where adaptation to the operation of the entity demands it.</p> <p>The place of the practices and the concrete work that the students will develop will depend on the collaborating entities and the orientations of the professional tutor. Whenever they have signed the aforementioned agreement with the faculty, the practices may be carried out, among other places, in courts, public prosecutor's offices, solicitors, notaries, property registries, municipalities, Xunta de Galicia or other public entities, or in legal departments of private companies.</p> <p>The students will perform the tasks assigned to them in the entity, intended to complement their training in Law. The professional tutor appointed by the entity will be responsible for supervising the work of the student and the academic tutor appointed by the faculty will be responsible for the qualification. Students must make a report that will be given to their academic tutor at the conclusion of the work placement.</p>	<p>Especificación en el correspondiente proyecto formativo</p>
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Planning				
Methodologies / tests	Competencies	Ordinary class hours	Student's personal work hours	Total hours
Aprendizaxe servizo	A4 A9 A11 A15 B7 B9 B10 B11 B12 B2 B3 B4 C4 C5 C6 C7	10	3	13
Clinical practice placement	A1 A4 A9 A11 A15 B7 B9 B10 B11 B12 B2 B3 B4 C4 C5 C6 C7	90	45	135
Personalized attention		2	0	2
(*)The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.				

Methodologies	
Methodologies	Description
Aprendizaxe servizo	ApS is a methodology that combines the service to the community with the learning in a single project; students complete their practical training while working to improve real needs of their social environment. Due to the particularity of this methodology, specific instructions will be given to students who opt for this modality.
Clinical practice placement	As prácticas externas se realizarán de acordo coa entidade colaboradora, procurando que completen na mellor medida posible a formación teórica do/a estudante.



## Personalized attention

Methodologies	Description
Aprendizaxe servizo Clinical practice placement	All students will be supervised by a tutor named by the School of Law, besides the tutor of the entity.

## Assessment

Methodologies	Competencies	Description	Qualification
Clinical practice placement	A1 A4 A9 A11 A15 B7 B9 B10 B11 B12 B2 B3 B4 C4 C5 C6 C7	Student must complete the 100 hours of work placement in the entity. Its evaluation will take into account the student's report, who will have 60% in the final qualification, and the report prepared by the professional tutor, who will count 40% in the final grade.	100

## Assessment comments

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## Sources of information

Basic	
Complementary	

## Recommendations

Subjects that it is recommended to have taken before

Subjects that are recommended to be taken simultaneously

Subjects that continue the syllabus

## Other comments

Work placements requires frequent communication between the professor in charge and the students; all the information and documentation necessary for the development of the practices will be published in Moodle. Students should consult the platform as often as necessary to be promptly informed. Changes cannot be made on the registration of this subject after the beginning of the second semester. Students are advised to read carefully the UDC's External Practice Regulations (available at [http://www.udc.es/export/sites/udc/practicaseexternas/\\_galeria\\_down/Regulamento.pdf](http://www.udc.es/export/sites/udc/practicaseexternas/_galeria_down/Regulamento.pdf)) and the rules of practice of the UDC, Faculty of Law (available at <http://www.dereito.udc.es/informacion-estudiantes/normativa>)

(\*)The teaching guide is the document in which the URV publishes the information about all its courses. It is a public document and cannot be modified. Only in exceptional cases can it be revised by the competent agent or duly revised so that it is in line with current legislation.