



Teaching Guide				
Identifying Data				2017/18
Subject (*)	English Language 4		Code	613G01019
Study programme	Grao en Galego e Portugués: Estudos Lingüísticos e Literarios			
Descriptors				
Cycle	Period	Year	Type	Credits
Graduate	2nd four-month period	Second	Obligatoria	6
Language	English			
Teaching method	Face-to-face			
Prerequisites				
Department	Letras			
Coordinador	Nuñez Puente, Carolina	E-mail	c.nunez@udc.es	
Lecturers	Boyce , Michael Anthony Martingano Prieto, Lucas Andrés Nuñez Puente, Carolina	E-mail	michael.boyce@udc.es lucas.martingano@udc.es c.nunez@udc.es	
Web	www.udc.es			
General description	This course extends the basic training in the description of the English language and the theory and practice of English. The overall goal is to reach CEF level C1.			

Study programme competences	
Code	Study programme competences

Learning outcomes			
Learning outcomes	Study programme competences		
	Reading skills: Be able to understand varied authentic texts from newspapers, magazines, fiction/non-fiction, promotional or commercial sources.	A1 A2 A6 A8 A11 A15	B3 B4 B5 B6 B7 B8 B10
Writing skills: Be capable of composing an article, longer essays, informative texts, proposals, complaints, reports, reviews.	A4 A6 A9 A10 A11 A12	B1 B5 B6 B10	C1 C2 C3 C7 C8
Listening skills: Be capable of listening to and understanding different kinds of authentic discourse; monologues, announcements, radio and TV broadcasts, speeches, talks, anecdotes, interacting speakers, interviews, discussions.	A2 A6 A10 A11	B8 B9 B10	C2 C3 C5 C7
Speaking skills: Be able to interact with native and non-native speakers; give information, express and justify opinions, make appropriate comments, agree/disagree with proposals, compare, describe and speculate. Students should show that they can communicate effectively, by giving full and extended responses to stimuli.	A5 A6 A15 A21 A22 A23	B4 B5 B6 B8 B10	C2 C4 C5 C7 C8



Use of English: Be familiar with a wide range of general vocabulary, common phrases and collocations, shades of meaning, phrasal verbs, linking mechanisms, grammatical transformations.	A6	B4	C2
	A8	B5	C4
	A22	B7	C5
	A23	B8	C6
		B10	C7
		C8	

Contents	
Topic	Sub-topic
-WRITING: How to write both an argumentative and a research paper in MLA style	What is the MLA style of writing? Style and register; formal and informal language; connotation and denotation; post-structuralism and the binary opposition; punctuation; the paragraph; connecting words and expressions; the essay (e.g. argumentative and research types); title; introduction; thesis statement (as different from topic); body; conclusion; (web and printed) sources of information; the list of works cited; in-text quotations; plagiarism; footnotes and endnotes
-READING: How to do a reading comprehension	What is critical thinking? Different levels of understanding of a text; grammar; vocabulary; structure; rhetorical figures; story and plot; themes; characterization; inference; deduction; analysis; scope; meanings and interpretation; conclusion making; etc.
-SPEAKING: How to speak in public; how to do an oral presentation; how to debate; how to behave in a job interview	Types of speeches; tips to fight stage fright; the use of pauses, intonation, and rhythm in speech; body language; cohesion and coherence; to convince and to persuade; etc.  Lexical contents: vocabulary expansion, with special attention to idiomatic and fixed expressions. Themes: cultural diversity; human rights; environment; plastic and scenic arts; cinema, music and literature; sports and health.
-GRAMMAR: Review and consolidation of important grammatical structures.	Grammatical content: 1. Review and consolidation of the different categories: verbs (modal verbs, multi-word verbs, etc.); nouns, pronouns, articles and determinants; adjectives and adverbs; prepositions and conjunctions. 2. Grammatical structures: passive voice; indirect style; conditional sentences; relative structures; adverbial subordinates; etc.
-LISTENING: Grammar-related and job-interview audiovisual recordings	The listening exercises will be related to the grammar seen in class. The students will also listen to many job interviews and practice for the audio-oral test.

Planning				
Methodologies / tests	Competencies	Ordinary class hours	Student?s personal work hours	Total hours
Guest lecture / keynote speech	A4 A5 A6 A10 A11 A15 A21 A22 A23 B1 C7 C8	25	25	50
Seminar	A8 A12 B4 B7	12	5	17
Supervised projects	A9 B6 B9 C2 C3 C6	4	8	12
Oral presentation	B10 C1	0.5	12	12.5
Workshop	B5 B8 C4	23	23	46
Short answer questions	A9 A10 C2	1	3	4
Mixed objective/subjective test	A1 A2 B3 C5	2.5	4	6.5
Personalized attention		2	0	2

(\*)The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.

Methodologies
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Methodologies	Description
Guest lecture / keynote speech	Oral presentation combined with the use of media, and the introduction of some questions to the students, in order to impart knowledge and facilitate learning. This session will be completed with guided discussions.
Seminar	Technique of group work that aims for the intensive study of a topic or reading. It is characterized by discussion, participation, preparation of documents and the conclusions that all the seminar members have to reach.
Supervised projects	Methodology designed to promote independent learning of students, under the guidance of the teacher, and in various (academic and professional) scenarios.
Oral presentation	Inherent in the teaching-learning methodology, this activity is based on oral participation through which students present their work.
Workshop	Training mode oriented to the application of learning in which you can combine various methodologies/tests (presentations, simulations, debates, problem solving, guided practice, etc.) through which students develop practical tasks.
Short answer questions	Objective test aimed at revising specific elements of course content. Exercise consists of supplying correct sentence, word, figure or symbol in response to specific question.
Mixed objective/subjective test	Test integrating essay questions and objective-test questions. Essay questions can include open-response questions; objective-test questions can combine exercises of multiple-choice, classification, short answer, discrimination, fill-in-the-gaps and/or association.

**Personalized attention**

Methodologies	Description
Supervised projects	We are available to the students during office hours, as well as via phone and email.

**Assessment**

Methodologies	Competencies	Description	Qualification
Guest lecture / keynote speech	A4 A5 A6 A10 A11 A15 A21 A22 A23 B1 C7 C8	(LARGE GROUPS with coordinator): Classes consist of both theoretical and practical lessons on oral and writing skills. Before coming to class, the students will have to read PIECES OF NEWS or watch VIDEOS that will be uploaded on Moodle. Once there, the students will DEBATE about these pieces of news / videos; then you will be organized into groups and write an ARGUMENTATIVE ESSAY derived from the previous debate. Your ESSAYS will be corrected by the teacher and returned to their authors throughout the course. Occasionally, we will complete the practice of grammar, vocabulary and academic writing with a GAME.  The students who do a voluntary individual presentation will access the possibility to have EXTRA points added to the final mark (see comments).	0
Workshop	B5 B8 C4	(MEDIUM AND SMALL GROUPS with language assistant): In some of the medium groups and all the small ones, you will practice your skills at speaking, listening and (to an extent) grammar. Focus will be placed on how to write a CV and how to behave/speak in job interviews. Sometimes you will have to do tasks based on Moodle materials.  The students who show a really extraordinary participation in the classroom will be exempt from taking the audio-oral test.	0



Supervised projects	A9 B6 B9 C2 C3 C6	<p>You will have to two written projects:</p> <p>(1) a motivation letter (10%) (2) a professional CV (10%)</p> <p>The necessary guidelines to do these projects will be provided in class, on Moodle and during office hours.</p>	20
Short answer questions	A9 A10 C2	<p>Towards the end of the term, you will do an in-class exercise with the coordinator. The exercise will assess the continuity with which you have acquired the theory and if you are able to put it into practice.</p>	20
Oral presentation	B10 C1	<p>The presentation consists in doing a video project, between 5 and 10 people, whose content is an ADVERTISEMENT or PROGRAM to SELL a PRODUCT or METHOD. While talking, the students will be forbidden to read from any kind of notes. You will have to prepare the SCRIPT, RECORD the video and UPLOAD it; the rest of the guidelines will be explained by the coordinator.</p> <p>Certainly, the students are encouraged to use the tutorials throughout the semester to ask questions about their projects.</p>	10
Mixed objective/subjective test	A1 A2 B3 C5	<p>The exam parts will be organized as follows:</p> <p>-READING EXAM with a coordinator (15%): This part consists of a reading-comprehension test of the required LONG READINGS, which will be on Moodle, and which are different from the short texts discussed at the seminars. These LONG READINGS will be explained in the large-group session the penultimate day of class.</p> <p>-WRITING EXAM with coordinator (20%): You will have to write an argumentative essay on a relevant topic set by the teacher, which was not debated in class; I will test your skills at grammar, vocabulary and MLA style. The essay must have: title, introduction, thesis statement, body and conclusion.</p> <p>-AUDIO-ORAL EXAM with language assistant (15%): Job interview, using a formal register and following the guidelines explained and practiced in class?as well as the samples and tips posted on Moodle.</p>	50
Seminar	A8 A12 B4 B7	<p>(MEDIUM GROUPS with coordinator): We will devote part of these groups to READING COMPREHENSION exercises of brief TEXTS that will be on Moodle. The students must read these texts in advance, and also prepare the Moodle exercises, which will be corrected in class and checked by the teacher throughout the course.</p> <p>The students who write a voluntary individual essay will be able to have EXTRA points added to the final grade (see comments).</p>	0
Others			

## Assessment comments



\_\_\_ If the coordinator considers it appropriate, there may be lessons of self-study. The documents for this purpose will be provided on the virtual platform.

\_\_\_ Since, the oral presentation / video-project is optional, to pass the subject, you must be graded with at least a 5 (out of 10) in EACH ONE OF the SUPERVISED WRITTEN TASKS, the SHORT-ANSWER EXERCISE and the EXAM PARTS, and at least a 5 (out of 10) in the FINAL GRADE.

\_\_\_ Assignments must be delivered in a timely manner. We will only accept delayed submissions exclusively if there is a duly justified cause (e.g. with a doctor's note).

\_\_\_ The assignments showing signs of plagiarism will be qualified with a 0.

\_\_\_ Students' voluntary work will be qualified by adding an EXTRA percentage to the final grade. You can choose ONE OF THESE TWO OPTIONS: EITHER AN INDIVIDUAL ORAL PRESENTATION: in the coordinator's class and in an event called Talent Show; the details will be explained in due time (+0.5); OR AN INDIVIDUAL RESEARCH PAPER on one (or two) of the exam readings (+0.5). The students interested in this task will have to tell me at the beginning of the course; I will set three interviews with you in my office throughout the semester to discuss the development of your work. Papers that were not supervised by me in this manner will not be accepted. Obviously, this additional percentage will be added to the final grade only when it is equal to or greater than 5.

\_\_\_ In case of workers' strike, if it were necessary, the teachers will provide the students with didactic material through Moodle. In case of students' strike, the teachers could ask the students to submit an assignment equivalent to the classwork they would do if they were in class.

\_\_\_ Either in the first or the second opportunity, the students who do not come to the exam will be qualified as 'Did Not Sit'.

\_\_\_ For the JULY opportunity, there will be supervised written tasks, a short-answer exercise, and exam tests (all of them mandatory) just like in June--again, the oral presentation / video-project will be optional.

\_\_\_ If you opt for the July opportunity and decide to do the video-project, although it is optional, you must know that it also has to be done in a group and recorded; however, this time, the number of members in each group may be lower. To specify the details, it is mandatory for the students to contact the coordinator (either in the office or by e-mail).

\_\_\_ Students who have been granted exemption, as specified in the university regulations, will be assessed in either of the two opportunities according to the criteria applied in the second opportunity.

\_\_\_ Students sitting the December exam (final exam brought forward) will be assessed according to the criteria specified for the July opportunity.



<b>Basic</b>	<p>BIBLIOGRAFÍA RECOMENDADA Collins COBUILD Advanced Dictionary of English. Collins ELT, 2012. Collins COBUILD Students? Dictionary plus Grammar (Book &amp; CD). Collins ELT, 2005. Cunningham, Gillie, Jan Bell, and Theresa Clementson. Face2face Advanced. Student?s Book and DVD Rom. Cambridge University Press, 2013. Downes, Colm. Cambridge English for Job Hunting. Cambridge University Press, 2008. Hewings, Martin. Advanced Grammar in Use: a Self-study Reference and Practice Book for Advanced Learners of English; with Answers and CD-ROM. Cambridge University Press, 2013. ---. Cambridge Grammar for CAE and Proficiency with Answers and Audio CDs. Cambridge University Press, 2009. Hopkins, Diana, and Pauline Cullens. Cambridge Grammar for IELTS with Answers: a Self-study Grammar Reference and Practice. Cambridge University Press, 2007. OED. Oxford English Dictionary. Oxford University Press, 2017, www.oed.com. Accessed 1 July 2016. The Purdue OWL Family of Sites. The Writing Lab and OWL at Purdue and Purdue University, 2008, owl.english.purdue.edu/owl. Accessed 1 July 2016. Swan, Michael. Practical English Usage. Oxford University Press, 1996. Vince, Michael. Advanced Language Practice: English Grammar and Vocabulary. Macmillan, 2009.</p>
<b>Complementary</b>	

<b>Recommendations</b>
<b>Subjects that it is recommended to have taken before</b>
<b>Subjects that are recommended to be taken simultaneously</b>
<b>Subjects that continue the syllabus</b>
<b>Other comments</b>
<p>&lt;p&gt;Attendance and participation in class are recommended; tasks should be fulfilled within the time limits and following the guidelines.&amp;nbsp;&amp;nbsp;  &lt;/p&gt;  &lt;p&gt;The dates for the oral presentations and the listening test will be announced in good time and will be posted on Moodle.&amp;nbsp;   &lt;/p&gt;  &amp;nbsp;  Failing to attend the oral presentation session, or the listening test, means losing the first opportunity for these sections of the assessment. In this case, therefore, a student will only have the chance of the second opportunity for resits. &lt;/p&gt;  &amp;nbsp;  &amp;nbsp; &lt;/p&gt;</p>

(\*)The teaching guide is the document in which the URV publishes the information about all its courses. It is a public document and cannot be modified. Only in exceptional cases can it be revised by the competent agent or duly revised so that it is in line with current legislation.