



Teaching Guide

Teaching Guide				
Identifying Data				2018/19
Subject (*)	Employment Law I		Code	660G01011
Study programme	Grao en Relacións Laborais e Recursos Humanos (Coruña)			
Descriptors				
Cycle	Period	Year	Type	Credits
Graduate	1st four-month period	Second	Obligatory	6
Language	Spanish			
Teaching method	Face-to-face			
Prerequisites				
Department				
Coordinator	Munín Sánchez, Lara M.	E-mail	lara.munin@udc.es	
Lecturers	Munín Sánchez, Lara María	E-mail	l.munin@udc.es	
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General description	This course includes the study of labour law's system of sources, aplication of labour laws , main subjects of work relations and a reference to collective labour disputes and employment.			

Study programme competences

Code	Study programme competences
A1	Marco normativo regulador das relacións laborais.
A13	Transmitir e comunicarse por escrito e oralmente usando a terminoloxía e as técnicas adecuadas.
A14	Seleccionar e xestionar información e documentación laboral.
A16	Asesorar e/ou xestionar en materia de emprego e contratación laboral.
A20	Realizar funcións de representación e negociación en diferentes ámbitos das relacións laborais.
A27	Asesoramento a organizacións sindicais e empresariais, e aos seus afiliados.
A30	Representación técnica no ámbito administrativo e procesual e defensa ante os tribunais.
A31	Aplicar os coñecementos á práctica.
A33	Comprender o carácter dinámico e cambiante das relacións laborais no ámbito nacional e internacional.
A35	Análise crítico das decisións emanadas dos axentes que participan nas relacións laborais.
B1	Resolución de problemas.
B2	Capacidade de análise e síntese.
B5	Toma de decisións.
B6	Comportarse con ética e responsabilidade social como cidadán e como profesional.
B8	Razoamento crítico.
B9	Traballo en equipos.
B12	Motivación para a calidade.
B14	Aprendizaxe autónomo.
C1	Expresarse correctamente, tanto de forma oral coma escrita, nas linguas oficiais da comunidade autónoma.
C3	Utilizar as ferramentas básicas das tecnoloxías da información e as comunicacións (TIC) necesarias para o exercicio da súa profesión e para a aprendizaxe ao longo da súa vida.
C4	Desenvolverse para o exercicio dunha cidadanía aberta, culta, crítica, comprometida, democrática e solidaria, capaz de analizar a realidade, diagnosticar problemas, formular e implantar solucións baseadas no coñecemento e orientadas ao ben común.
C6	Valorar criticamente o coñecemento, a tecnoloxía e a información dispoñible para resolver os problemas cos que deben enfrontarse.
C7	Asumir como profesional e cidadán a importancia da aprendizaxe ao longo da vida.

Learning outcomes

Learning outcomes	Study programme competences		
Marco normativo regulador das relacións laborais.	A1		
Transmitir e comunicarse por escrito e oralmente usando a terminoloxía e as técnicas adecuadas.	A13		



Seleccionar e xestionar información e documentación laboral.	A14		
Asesorar e/ou xestionar en materia de emprego e contratación laboral.	A16		
Realizar funcións de representación e negociación en diferentes ámbitos das relacións laborais.	A20		
Asesoramento a organizacións sindicais e empresariais, e aos seus afiliados.	A27		
Representación técnica no ámbito administrativo e procesual e defensa ante os tribunais.	A30		
Aplicar os coñecementos á práctica.	A31		
Comprender o carácter dinámico e cambiante das relacións laborais no ámbito nacional e internacional.	A33		
Análise crítico das decisións emanadas dos axentes que participan nas relacións laborais.	A35		
Resolución de problemas.		B1	
Capacidade de análise e síntese.		B2	
Toma de decisións.		B5	
Comportarse con ética e responsabilidade social como cidadán e como profesional.		B6	
Razoamento crítico.		B8	
Traballo en equipos.		B9	
Motivación para a calidade.		B12	
Aprendizaxe autónomo.		B14	
Expresarse correctamente, tanto de forma oral coma escrita, nas linguas oficiais da comunidade autónoma.			C1
Utilizar as ferramentas básicas das tecnoloxías da información e as comunicacións (TIC) necesarias para o exercicio da súa profesión e para a aprendizaxe ao longo da súa vida.			C3
Desenvolverse para o exercicio dunha cidadanía aberta, culta, crítica, comprometida, democrática e solidaria, capaz de analizar a realidade, diagnosticar problemas, formular e implantar solucións baseadas no coñecemento e orientadas ao ben común.			C4
Valorar criticamente o coñecemento, a tecnoloxía e a información dispoñible para resolver os problemas cos que deben enfrontarse.			C6
Asumir como profesional e cidadán a importancia da aprendizaxe ao longo da vida.			C7

Contents	
Topic	Sub-topic
I. LABOUR LAW.	LESSON 1: DESCRIPTION OF LABOR LAW. LESSON 2: ORIGIN AND HISTORICAL EVOLUTION.
II. SOURCES OF LABOR LAW.	LESSON 3: THE SYSTEM OF SOURCES. THE CONSTITUTION AS A SOURCE OF LAW. . LESSON 4: THE LAW, RANGE OF LAW RULES AND REGULATIONS. LESSON 5: THE COLLECTIVE BARGAINING AGREEMENTS. LESSON 6: THE CONSUETUDE. THE GENERAL PRINCIPLES OF LAW. THE JURISPRUDENCE. BRIEF REFERENCE TO THE CONTRACT. LESSON 7: INTERNATIONAL SOURCES.
III. APPLICATION OF LABOUR LAWS	LESSON 8: APPLICATION OF LABOUR LAWS LESSON 9: RESPONSIBLE ORGANIZATIONS FOR APPLYING LABOUR LAWS



IV. MAIN SUBJECTS OF WORK RELATIONS	LESSON 10: EMPLOYEE AND EMPLOYER. LESSON 11: WORKERS' REPRESENTATIVE IN THE ENTERPRISE. LESSON 12: UNIONS AND EMPLOYERS' ASSOCIATION
V. REFERENCE TO COLLECTIVE LABOUR DISPUTE.	LESSON 13: COLLECTIVE LABOUR DISPUTE. MEASURES OF CONFLICT. SOLUTION'S WAY.
VI. EMPLOYMENT.	LESSON 14: EMPLOYMENT AND JOB MARKET.

Planning				
Methodologies / tests	Competencies	Ordinary class hours	Student's personal work hours	Total hours
Guest lecture / keynote speech	A1 A13 A14 A16 A20 A27 A30 A33 B1 B2 B6 B8 B12 C3 C4	20	50	70
Case study	A1 A13 A14 A16 A20 A27 A30 A31 A33 A35 B1 B2 B5 B8 B9 B14 C1 C3 C4 C6 C7	9	20	29
Document analysis	A1 A13 A14 A16 A20 A27 A30 A31 A33 A35 B1 B2 B8 B12 B14 C1 C3 C4 C6 C7	5	15	20
Directed discussion	A1 A13 A16 A20 A27 A30 A31 A35 B1 B2 B6 B8 B9 B12 C1 C4 C6 C7	3	9	12
Oral presentation	A13 A14 B2 B9 B12 C1 C3 C7	2	8	10
Field trip	A1 A14 A16 A20 A27 A30 A31 A35 B1 B2 B5 B6 B8 B12 C1 C4 C6 C7	0	2	2
Student portfolio	A1 A13 A14 A16 A27 A31 A35 B1 B2 B5 B8 B12 B14 C1 C3 C4 C6 C7	0	3	3
Objective test	A1 A13 A16 A20 A27 A30 A31 B1 B2 B5 B8 C1 C6	3	0	3
Personalized attention		1	0	1
(*)The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.				

Methodologies	
Methodologies	Description



Guest lecture / keynote speech	Oral presentation (using audiovisual material and student interaction) designed to transmit knowledge and encourage learning. Presentations of this type are variously referred to as 'expository method?', 'guest lectures?' or 'keynote speeches?'. (The term 'keynote' refers only to a type of speech delivered on special occasions, for which the lecture sets the tone or establishes the underlying theme; it is characterised by its distinctive content, structure and purpose, and relies almost exclusively on the spoken word to communicate its ideas.)
Case study	Teaching-learning method in which students are presented with a specific set of real-life circumstances and a problem ('case?') which they must attempt to understand, assess and solve as a group through a process of discussion. Students should be able to analyse a series of facts relating to a particular area of knowledge or activity, and arrive at a rational conclusion via a process of discussion within small work groups.
Document analysis	Research skills development involving use of audiovisual and/or bibliographical documents (documentary or film extracts, news items, advertising images, photographs, articles, legal texts, etc.) relating to specific topic of study, with targeted analysis activities. Used as introduction to topic, as focus for case study, to explain abstract processes and present complex situations, or as strategy for synthesising content (theoretical and practical).
Directed discussion	Group dynamic technique involving free, informal, spontaneous debate among members of group; may also take form of coordinated discussion in presence of moderator.
Oral presentation	Core component of teaching-learning process involving coordinated oral interaction between student and teacher, including proposition, explanation and dynamic exposition of facts, topics, tasks, ideas and principles.
Field trip	Activities associated with particular area of study which take place away from university or academic environment (businesses, institutions, organisations, historical sites, etc.), aimed at developing research capacities, including direct, systematic observation, information gathering and product development (project outline, plan, etc.)
Student portfolio	Folder or binder divided into clearly marked or labelled sections containing record or products of learning activities performed over a given period, with student's progress charted through marks achieved and comments of teacher. The portfolio or file folder for the purposes of this asignatura- includes all documents or files to be delivered by the student to score as 'work' or 'practical': research, case studies, summaries, project outlines and development, article analysis, summaries, tests, tasks and task outcomes, etc.
Objective test	Written learning progress test, characterised by pre-determined answers. Well-designed tests offer objectively quantifiable results in relation to student knowledge, capacities, skills, performance, aptitudes, attitude, intelligence, etc. Used for diagnostic, formative and summative assessment. May consist of all or any of the following types of questions: multiple choice, ordering and sequencing, short answer, binary, completion, multiple matching.

Personalized attention

Methodologies	Description
Objective test Guest lecture / keynote speech Field trip Student portfolio Document analysis Directed discussion Oral presentation	This is to facilitate students through personalized attention, information on any matter arising in the development of the subject, such as, methods, skills, proposals, analysis could be done in understanding and learning of the subject etc. . This activity may be conducted in person (directly in the classroom and at times the teacher has assigned to tutoring office) or non-contact (through email or virtual campus).

Assessment

Methodologies	Competencies	Description	Qualification
Objective test	A1 A13 A16 A20 A27 A30 A31 B1 B2 B5 B8 C1 C6	ritten learning progress test, characterised by pre-determined answers. Well-designed tests offer objectively quantifiable results in relation to student knowledge, capacities, skills, performance, aptitudes, attitude, intelligence, etc. Used for diagnostic, formative and summative assessment. May consist of all or any of the following types of questions: multiple choice, ordering and sequencing, short answer, binary, completion, multiple matching.	60



Student portfolio	A1 A13 A14 A16 A27 A31 A35 B1 B2 B5 B8 B12 B14 C1 C3 C4 C6 C7	Folder or binder divided into clearly marked or labelled sections containing record or products of learning activities performed over a given period, with student's progress charted through marks achieved and comments of teacher. The portfolio or file folder for the purposes of this asignatura- includes all documents or files to be delivered by the student to score as "work" or "practical" : research, case studies, summaries, project outlines and development, article analysis, summaries, tests, tasks and task outcomes, etc.	40
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Assessment comments

The student that does not exceed the above criteria approved valuation will undergo a final examination of the subject, on the day and time designated by the Centre.

Sources of information

Basic	- Martín Valverde, A. y otros (). Derecho del Trabajo. Ed. Tecnos - Albiol Montesinos, I. y otros (). Compendio de Derecho del Trabajo . Ed. Tirant Lo Blanch. - Vida Soria, J. y otros (). Manual de Derecho del Trabajo. Ed. Tirant Lo Blanch. - Martínez Girón,J., Arufe Varela,A., Carril Vázquez, X.M., (). Derecho del Trabajo. Ed. Netbiblo.
Complementary	- Alonso Olea, M. y Casas Baamonde, M.E. (). Derecho del Trabajo. Ed. Civitas - Palomeque López,M. y Alvarez de la Rosa, M. (). Derecho del Trabajo. Ed. Centro de Estudios Ramón Areces - García Perrote-Escartin, I. (). Manual de Dererecho del trabajo. Ed. Tirant Lo Blanch - Camps Ruiz, L.M., y Ramírez Martínez, J.M., Coord. (). Derecho del Trabajo. Ed. Tirant Lo Blanch - Mercader Urgina, J.R., De la Puebla Pinilla,A. Gomez Abelleira, F.J. (). Lecciones de Derecho del Trabajo. Ed. Tirant Lo Blanch - Martínez Girón,J., Arufe Varela,A.. (). Derecho crítico del Trabajo. Ed. Netbiblo. Débese dispoñer, para o seu manexo durante o curso, da lexislación laboral (Estatuto dos Traballadores e demais disposicións complementarias) debidamente actualizada.Igualmente poderanse consultar outro tipo de Fontes de información: artigos de fondo,estudos concretos sobre unha materia, investigacións respecto a distintos temas, así como internet. Toda a bibliografía e lexislación recomendada, debe de ser a última edición publicada.

Recommendations

Subjects that it is recommended to have taken before

Introduction to Law/660G01001
Basic Computer Science/660G01005
Corporate and Cooperative Law/660G01006
Theory of Industrial Relations /660G01010

Subjects that are recommended to be taken simultaneously

Trade Union Law I /660G01013

Subjects that continue the syllabus

Employment Law II/660G01012
Trade Union Law II/660G01014
Employment Tribunals/660G01032

Other comments

Lémbrese aos alumnos que nesta asignatura emprégase Moodle como ferramenta esencial da materia de modo que será responsabilidade do alumno a súa utilización para a entrega das prácticas e demais usos para os que así sexa requerido , así como su a súa consulta coa periodicidade.

(*)The teaching guide is the document in which the URV publishes the information about all its courses. It is a public document and cannot be modified. Only in exceptional cases can it be revised by the competent agent or duly revised so that it is in line with current legislation.