



## Teaching Guide

| Identifying Data           |  |               |                           |                | 2019/20 |
|----------------------------|--|---------------|---------------------------|----------------|---------|
| <b>Subject (*)</b>         | Occupational Risk Prevention and Management I  |               | <b>Code</b>               | 660G01023      |         |
| <b>Study programme</b>     | Grao en Relacións Laborais e Recursos Humanos (Coruña)   |               |                           |                |         |
| Descriptors                |  |               |                           |                |         |
| <b>Cycle</b>               | <b>Period</b>  | <b>Year</b>   | <b>Type</b>               | <b>Credits</b> |         |
| Graduate                   | 1st four-month period  | Third         | Obligatory                | 6              |         |
| <b>Language</b>            | SpanishGalicianEnglish   |               |                           |                |         |
| <b>Teaching method</b>     | Face-to-face   |               |                           |                |         |
| <b>Prerequisites</b>       |  |               |                           |                |         |
| <b>Department</b>          |  |               |                           |                |         |
| <b>Coordinador</b>         | Villarroya López, Alberto  | <b>E-mail</b> | alberto.villarroya@udc.es |                |         |
| <b>Lecturers</b>           | Villarroya López, Alberto  | <b>E-mail</b> | alberto.villarroya@udc.es |                |         |
| <b>Web</b>                 | www.erlac.es   |               |                           |                |         |
| <b>General description</b> | Provide a complete vision and updated on the conditions of work and the technical and legal appearances of the prevention of labour risks in the company and his influence in workers. |               |                           |                |         |

## Study programme competences

| Code | Study programme competences   |
|------|---|
| A1   | Marco normativo regulador das relacións laborais.   |
| A2   | Marco normativo regulador da Seguridade Social e da protección social complementaria.         |
| A3   | Saúde laboral e prevención de riscos laborais.  |
| A5   | Políticas sociolaborais.  |
| A14  | Seleccionar e xestionar información e documentación laboral.                                  |
| A22  | Planificación e deseño, asesoramento e xestión dos sistemas de prevención de riscos laborais. |
| A31  | Aplicar os coñecementos á práctica.   |
| B1   | Resolución de problemas.  |
| B2   | Capacidade de análise e síntese.  |
| B3   | Capacidade de organización e planificación.   |
| B6   | Comportarse con ética e responsabilidade social como cidadán e como profesional.              |
| B9   | Traballo en equipos.  |
| B12  | Motivación para a calidade.   |
| C7   | Asumir como profesional e cidadán a importancia da aprendizaxe ao longo da vida.              |

## Learning outcomes

| Learning outcomes   | Study programme competences |     |  |
|---|-----------------------------|-----|--|
|   |                             |     |  |
| A1 Marco normativo regulador das relacións laborais.  | A1                          |     |  |
| A2 Marco normativo regulador da Seguridade Social e da protección social complementaria.          | A2                          |     |  |
| A3 Saúde laboral e prevención de riscos laborais.   | A3                          |     |  |
| A5 Políticas sociolaborais.   | A5                          |     |  |
| A14 Seleccionar e xestionar información e documentación laboral.                                  | A14                         |     |  |
| A22 Planificación e deseño, asesoramento e xestión dos sistemas de prevención de riscos laborais. | A22                         |     |  |
| A31 Aplicar os coñecementos á práctica.   | A31                         |     |  |
| B1 Resolución de problemas.   |                             | B1  |  |
| B2 Capacidade de análise e síntese.   |                             | B2  |  |
| B3 Capacidade de organización e planificación.  |                             | B3  |  |
| B6 Comportarse con ética e responsabilidade social como cidadán e como profesional.               |                             | B6  |  |
| B9 Traballo en equipos.   |                             | B9  |  |
| B12 Motivación para a calidade.   |                             | B12 |  |



C7 Asumir como profesional e cidadán a importancia da aprendizaxe ao longo da vida.

C7

| Contents   |  |
|--|--|
| Topic  | Sub-topic  |
| SUBJECT 1: Introduction and basic concepts.            | Historical development of the prevention of labour risks. Conditions of work and health. Basic concepts. Environment of work. Factors of labour risk. Pathology of the work. Techniques to prevent risks: prevention and protection. |
| SUBJECT 2: Normative sources on security and health.   | Normative mark on security and labour health at a national, European and International levels. Competential mark of the administrations and public organisms.  |
| SUBJECT 3: The Law of Prevention of Labour Risks.      | Aim and analysis. Rights and obligations. Responsibilities and sanctions.  |
| SUBJECT 4: Royal decree of the Services of Prevention. | Organisation and management of the prevention in the Company. Prevention Plan. Evaluation of Risks and Planning. The services of prevention, implantation, requirements and control. Audits.   |
| SUBJECT 5: The Evaluation of labour risks.             | Definition and Aims. Phases of the Evaluation. Types of Evaluation. General evaluation of the labour risks.  |
| SUBJECT 6: Work Accidents                              | Work Accidents. Definition and classification. Causes of the accidents. Security in the work and his techniques. Introduction to the statistics of accidents: classification and statistical indexes.                                |
| SUBJECT 7: Management of accidents.                    | Notification and registration of accidents. Investigation of accidents.  |
| SUBJECT 8: Management of the fire risk.                | Risk of fire. General concepts. Effects on health. Prevention of the fire. Detection and alarm. Teams and means of extinction. Legal rules.  |
| SUBJECT 9: Management of emergencies.                  | Plan of emergency and self protection. Organisational and functional characteristics. PRL Documentation. Legal rules.  |

| Planning                       |                          |                      |                               |             |
|--------------------------------|--------------------------|----------------------|-------------------------------|-------------|
| Methodologies / tests          | Competencies             | Ordinary class hours | Student?s personal work hours | Total hours |
| Guest lecture / keynote speech | A1 A2 A3 A5 A22 B6<br>C7 | 21                   | 35                            | 56          |
| Case study                     | A14 A31 B1 B2 B9<br>B12  | 21                   | 42                            | 63          |
| Objective test                 | B3 B5                    | 2                    | 25                            | 27          |
| Personalized attention         |                          | 4                    | 0                             | 4           |

(\*)The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.

| Methodologies                  |   |
|--------------------------------|---|
| Methodologies                  | Description   |
| Guest lecture / keynote speech | Expositive classes with support of audiovisual means and direct intervention of the students.   |
| Case study                     | Analysis of practical suppositions as I complement of the theoretical contents exposed in the sessions magistrales with inclusion of cases current related with the labour risks. |
| Objective test                 | Final examination where the student reflects the knowledges purchased of the subject.   |

| Personalized attention |             |
|------------------------|-------------|
| Methodologies          | Description |



|   |   |
|---|---|
| <p>Guest lecture / keynote speech</p> <p>Case study</p> | <p>They will be exposed concrete situations on prevention of labour risks, inciting to the active and dynamic debate of the diferents proposals that the students go exposing, with the objective to reach conclusions to envelope the questions exposed.</p> <p>Analyze normative aspects of labour legislation to achieve that the student establish his own opinion and objective of normative interpretation.</p> <p>Exhibition of the contents with application of audiovisual means.</p> <p>Analysis of practical suppositions to supplement the contained theoretical exposed in the Guest lecture / keynote speech.</p> |
|---|---|

| Assessment     |                         |   |               |
|----------------|-------------------------|---|---------------|
| Methodologies  | Competencies            | Description   | Qualification |
| Case study     | A14 A31 B1 B2 B9<br>B12 | Assessment of the contributions of the students so much in the teams of work as in the realisation of individual practical cases. As well as interventions of the students in the development of the classes. | 40            |
| Objective test | B3 B5                   | Objective proof combining the modality type test and questions to develop by the student.   | 60            |

| Assessment comments  |
|--|
| <p>It Will be indispensable to obtain 50% of the corresponding qualification it each of the apartados to evaluar so that they sum the different methodologies of to obtain a half note final. Of not achieving the minimum demanded in of the methodologies, the student will not surpass the subject. In this case, the evaluation will feature suspensa in the common announcement and will be able to go back examined in the opportunity of July, where the methodology of evaluation will be an only objective proof by value of the 100 % of the qualification, versando so much on theoretical contents how practical of the program.</p> <p>How alternative, those students that can not do a normal seguimiento of the asignatura, will be able to opt for examining of 100% of the his qualification by means of an objective proof final. Of not achieving 50% of the total of the note in this proof, the evaluation will feature suspensa in the common announcement and will be able to go back examined in the opportunity of July, where the methodology of evaluation will be an only objective proof by value of 100% of the qualification, so much on theoretical and practical contents of the program.</p> <p>All the students will do to feature of visible form in the his signs of student yes opt by CONTINUOUS EVALUATION or FINAL EXAMINATION. Of not featuring expressly, or not delivering signs it in the fifteen back days to the beginning of the academic course, will understand that opt pole FINAL EXAMINATION. The election is definitive and irreversible stop the announcement in course.</p> <p>The curricular adaptations for students with discapacidade or with specific educational needs will be pautadas by the Commission of docencia of the centre, previous report of the service of orientation and practical.</p> |

| Sources of information |   |
|------------------------|---|
| <b>Basic</b>           | <ul style="list-style-type: none"> <li>- Juan LÓPEZ GANDÍA, José Francisco BLASCO LAHOZ (2015). Curso de prevención de riesgos laborales. Tirant lo Blanch</li> <li>- Cayetano NÚÑEZ GONZÁLEZ, Federico ESTARDID COLOM (2015). Marco normativo y gestión de la prevención de riesgos laborales. Tirant lo Blanch</li> <li>- José Luis LLORCA RUBIO, Yolanda LOZANO CÁDIZ, Antonio MORENO MARTÍNEZ, Mª Carmen SALCEDO BELTRÁN (2012). Prevención de riesgos laborales: Instrumentos de aplicación.. Tirant lo Blanch</li> <li>- Isabel Mª MARTÍNEZ MARTÍNEZ, Antonio CARDONA LLORENS, Raúl CHILET PÉREZ, Guillermo GARCÍA GONZÁLEZ (2013). Casos prácticos de prevención de riesgos laborales. Tirant lo Blanch</li> </ul> <p>A bibliografía anterior se atopa dispoñible na BIBLIOTECA VIRTUAL DO CENTRO á que podes acceder coas túas claves no seguinte enlace: <a href="http://www.erlac.es/es/estudiantes-acceso/">http://www.erlac.es/es/estudiantes-acceso/</a></p> |



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|----------------------|---|
| <b>Complementary</b> | <p>Cortés Díaz, José María. 2007. Técnicas de prevención de riesgos laborales. Ed. Tebar. Libro. Espeso Santiago, José Avelino. 2009. Manual para la formación de técnicos en prevención de riesgos laborales. Ed. Lex Nova. Libro. González Biedma, Eduardo. 2009. Legislación sobre seguridad y salud en el trabajo. Ed. Tecnos. Libro. Webgrafía Instituto Nacional de Seguridad, Salud y Bienestar en el Trabajo. <a href="http://www.insht.es">www.insht.es</a>. Web. Ministerio de Trabajo e Inmigración. <a href="http://www.mtin.es">www.mtin.es</a>. Web. Instituto Galego de Seguridade e Saúde Laboral. <a href="http://www.issga.es">www.issga.es</a>. Web. Agencia Europea de Seguridad y Salud en el Trabajo. <a href="http://www.osha.europa.eu">www.osha.europa.eu</a>. Web. Comisión Europea. <a href="http://www.ec.europa.eu">www.ec.europa.eu</a>. Web. Organización Internacional del Trabajo. <a href="http://www.ilo.org">www.ilo.org</a>. Web. Organización Mundial de la Salud. <a href="http://www.ilo.int">www.ilo.int</a>. Web.</p> |
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## Recommendations

### Subjects that it is recommended to have taken before

### Subjects that are recommended to be taken simultaneously

Employment Law I /660G01011

Social Security Law I /660G01021

### Subjects that continue the syllabus

Employment Law II /660G01012

Social Security Law II /660G01022

### Other comments

Occupational risks legislation is usually changing, so the evaluation of the subject will be done in accordance with the legal regulations valid at the time of the exam.

(\*)The teaching guide is the document in which the URV publishes the information about all its courses. It is a public document and cannot be modified. Only in exceptional cases can it be revised by the competent agent or duly revised so that it is in line with current legislation.