



Teaching Guide

Teaching Guide				
Identifying Data				2021/22
Subject (*)	Urban Planning and Administrative Procedures		Code	670G01114
Study programme	Grao en Arquitectura Técnica			
Descriptors				
Cycle	Period	Year	Type	Credits
Graduate	1st four-month period	Second	Basic training	12
Language	SpanishGalician			
Teaching method	Face-to-face			
Prerequisites				
Department	Dereito PrivadoProxectos Arquitectónicos, Urbanismo e Composición			
Coordinador	Vazquez Mosquera, Jose Manuel	E-mail	jose.vmosquera@udc.es	
Lecturers	Raposo Arceo, Juan Jesus	E-mail	juan.raposo.arceo@udc.es	
	Vazquez Mosquera, Jose Manuel		jose.vmosquera@udc.es	
Web				
General description	Estudo do proceso para o desenvolvemento dun ámbito concreto en materia urbanística e de procedementos administrativos vinculados.			
Contingency plan	1. Modifications to the contents 2. Methodologies *Teaching methodologies that are maintained *Teaching methodologies that are modified 3. Mechanisms for personalized attention to students 4. Modifications in the evaluation *Evaluation observations: 5. Modifications to the bibliography or webgraphy			

Study programme competences

Code	Study programme competences
A43	A0.8 Basic understanding of the legal framework governing public sector bodies and the procedures for public and private sector procurement.
A73	A5.3 Understanding of the legal framework for urban planning and management.
B31	B1 Students will demonstrate knowledge and understanding of subjects that build upon the foundation of a general secondary education using advanced textbooks and ideas and analyses from the cutting edge of their field.
B32	B2 Students will be able to use their knowledge professionally and will possess the skills required to formulate and defend arguments and solve problems within their area of study.
B33	B3 Students will have the ability to gather and interpret relevant data (especially within their field of study) in order to make decisions and reflect on social, scientific and ethical matters.
B34	B4 Students will be able to communicate information, ideas, problems and solutions to specialist and non-specialist audiences alike.
B35	B5 Students will develop the learning skills and autonomy they need to continue their studies at postgraduate level.
C1	Adequate oral and written expression in the official languages.
C3	Using ICT in working contexts and lifelong learning.
C4	Acting as a respectful citizen according to democratic cultures and human rights and with a gender perspective.
C5	Understanding the importance of entrepreneurial culture and the useful means for enterprising people.



C6	Acquiring skills for healthy lifestyles, and healthy habits and routines.
C7	Developing the ability to work in interdisciplinary or transdisciplinary teams in order to offer proposals that can contribute to a sustainable environmental, economic, political and social development.
C8	Valuing the importance of research, innovation and technological development for the socioeconomic and cultural progress of society.
C9	Ability to manage times and resources: developing plans, prioritizing activities, identifying critical points, establishing goals and accomplishing them.

Learning outcomes			
Learning outcomes		Study programme competences	
coñecemento dos diferentes medios para actuar, tanto urbanísticas como legais.		A43 A73	B31 B32 B33 C3
capacidade para analizar e propoñer actuacións urbanísticas/legais en diferentes áreas urbanas, periurbanas ou territoriais			B34 B35 C4 C7 C9
Capacidade dialéctica, discursiva, expositiva para a participación nos debates para a exposición e defensa dos traballos e actividades prácticas			C1 C5 C6 C8

Contents	
Topic	Sub-topic
Análise e estudo dun ámbito concreto	Emprego de ferramentas urbanísticas e legais. Representación gráfica explicativa. Proceso urbanístico adecuado para unha actuación concreta Proceso xurídico de actuación concreto
Teoría urbanística e xurídica	Comprensión e adecuación das leis de obrigado cumprimento. Estudo dos casos e proceso de actuación urbanístico/legal. Coñecemento dos procedementos administrativos

Planning				
Methodologies / tests	Competencies	Ordinary class hours	Student?s personal work hours	Total hours
Workshop	B34 B35 C3 C4 C5 C6 C7 C8	145	0	145
Guest lecture / keynote speech	A43 A73 B31 B32 B33 C9 C1	145	0	145
Personalized attention		10	0	10

(*)The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.

Methodologies	
Methodologies	Description
Workshop	Actividades prácticas a desenvolver polos alumnos durante o curso, que se han de materializar en estudos e propostas de diferentes actuacións urbanísticas.
Guest lecture / keynote speech	Clases teóricas para ampliar coñecementos e fomentar a participación e o avance nas actividades prácticas

Personalized attention	
Methodologies	Description



Guest lecture / keynote speech Workshop	As sesións maxistras e os obradoiros supoñen o seguimento e asesoramento por parte do profesor para incentivar no alumnado a investigación persoal e para orientar as propostas creativas fomentando a autocrítica e o avance na capacidade propositiva. Medidas de dedicación para o ?Alumnado con recoñecemento de dedicación a tempo parcial e dispensa académica de exención de asistencia?. O alumnado nesta circunstancia: _ Con respecto as clases de teoría terá a dispensa de asistencia a ditas clases do 50%. Deberá acudir polo menos a un 10% das tutorías establecidas no horario dos docentes de teoría da materia para resolver as cuestións pertinentes de seguimento. _ Con respecto as clases de práctica, estos estudantes deberán asistir a un mínimo do 80% das aulas, incluíndose nesta porcentaxe os días da sesión de presentación conxunta dos traballos. Ase mesmo, os docentes de prácticas disporán un 20% das súas tutorías, a requerimento dos estudantes, para o reforzo necesario dos traballos a presentar. En ambos os dous casos axustaránse ditas medidas segundo os casos concretos, adecuándoas as circunstancias.
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Assessment			
Methodologies	Competencies	Description	Qualification
Guest lecture / keynote speech	A43 A73 B31 B32 B33 C9 C1	Clases teóricas para ampliar coñecementos e fomentar a participación e o avance nas actividades prácticas Valorarase a asistencia e a participación na aula	50
Workshop	B34 B35 C3 C4 C5 C6 C7 C8	Actividades prácticas a desenvolver polos alumnos durante o curso, que se han de materializar en estudos e propostas de diferentes actuacións urbanísticas. É necesario ter esta parte da materia aprobada para superar a materia.	50

Assessment comments

Sources of information	
Basic	- Rafael Moreno Ubric (2021). Manual de Derecho Inmobiliario. Edit. Thomson ? Reuters. ARANZADI- Pamplona - Antonio Eduardo Humero Martín (2019). Arquitectura legal y valoraciones inmobiliarias. Edit. Dykinson, S.L - Díaz Barco, Fernando (2019). Manual de Derecho de la Construcción . Manual de Derecho de la Construcción - MIGUEL ANGEL DEL ARCO TORRES (2010). DERECHO DE LA CONSTRUCCION . EDIT. Comares - CRISTOBAL TRABALÓN CARRICONDO (2015). TRATADO LEGAL DE CONSTRUCCION. Edit. Tebar. Madrid
Complementary	

Recommendations
Subjects that it is recommended to have taken before
Management, Organization and Programming/670G01130
Subjects that are recommended to be taken simultaneously
Business Economics and Organisation [In extinction]/670G01010
Subjects that continue the syllabus
Measurements, Budgets and Economic Control/670G01133
Other comments



(*)The teaching guide is the document in which the URV publishes the information about all its courses. It is a public document and cannot be modified. Only in exceptional cases can it be revised by the competent agent or duly revised so that it is in line with current legislation.