		Teaching	g Guide		
	Identifying	g Data			2022/23
Subject (*)	First Modern Language II: English Code			Code	662G01028d
Study programme	Grao en Turismo (a distancia)				
		Descr	iptors		
Cycle	Period	Ye	ar	Туре	Credits
Graduate	1st four-month period	Thi	ird	Obligatory	6
Language	English		'		'
Teaching method	Non-attendance				
Prerequisites					
Department	Letras				
Coordinador	Moss , Sarah LouiseMoss , Sarah		E-mail	sarah.moss@u	dc.essarah.moss@udc.es
Lecturers	Montoya Reyes, Ana		E-mail	ana.montoya@	col.udc.es
	Moss , Sarah			sarah.moss@u	dc.es
	Moss , Sarah Louise				
Web				'	
General description	This module is designed to provide	e students with	terminology and la	anguage competence	to work in the tourism industry,
	with a particular focus on the hospitality industry, covering both oral and written communicative acts. It falls within the				
	framework of English for Specific Purposes and is pitched at a C1 Level Common European Framework of Reference for				
	Languages.				

	Study programme competences / results
Code	Study programme competences / results
A1	Comprender os principios do turismo: a súa dimensión espacial, social, cultural, política, laboral e económica.
A6	Ter unha marcada orientación de servizo ao cliente.
A13	Manexar técnicas de comunicación.
A15	Traballar en inglés como lingua estranxeira.
A16	Comunicarse de forma oral e escrita nunha segunda lingua estranxeira.
A29	Traballar en medios socioculturais diferentes.
B1	Capacidade de análise e síntese.
B2	Comunicación oral e escrita en lingua nativa.
В3	Resolución de problemas.
B4	Razoamento crítico.
B5	Compromiso ético.
B6	Aprendizaxe autónoma.
B7	Adaptación a novas situacións.
C1	Expresarse correctamente, tanto de forma oral coma escrita, nas linguas oficiais da comunidade autónoma.
C2	Dominar a expresión e a comprensión de forma oral e escrita dun idioma estranxeiro.
С3	Utilizar as ferramentas básicas das tecnoloxías da información e as comunicacións (TIC) necesarias para o exercicio da súa profesión e
	para a aprendizaxe ao longo da súa vida.
C4	Desenvolverse para o exercicio dunha cidadanía aberta, culta, crítica, comprometida, democrática e solidaria, capaz de analizar a
	realidade, diagnosticar problemas, formular e implantar solucións baseadas no coñecemento e orientadas ao ben común.
C5	Entender a importancia da cultura emprendedora e coñecer os medios ao alcance das persoas emprendedoras.
C6	Valorar criticamente o coñecemento, a tecnoloxía e a información dispoñible para resolver os problemas cos que deben enfrontarse.
C7	Asumir como profesional e cidadán a importancia da aprendizaxe ao longo da vida.
C8	Valorar a importancia que ten a investigación, a innovación e o desenvolvemento tecnolóxico no avance socioeconómico e cultural da sociedade.

Learning outcomes

Learning outcomes	Study	y progra	amme
	con	npetenc	es/
		results	
To use the specialised language of the travel and tourism industry, with particular emphasis on the hospitality industry.	A1	B1	C1
	A6	B2	C2
To be familiar with and use grammar structures and verb forms and tenses that guarantee correct, understandable	A13	В3	СЗ
communication that is appropriate for the professional environment.	A15	B4	C4
	A16	B5	C5
To discuss and present information and opinions orally.	A29	В6	C6
		B7	C7
To read, understand and use basic academic English.			C8
To read, comprehend, summarise and answer questions both orally and in writing on autentic tourism industry related texts of			
a certain complexity.			
To distinguish between and use formal and informal registers.			
To produce business and tourism related communications of a standard that would be acceptable in an authentic working			
environment.			

	Contents		
Topic	Sub-topic		
Hotel branding	Types of hotels: descriptions, locations, facilities and services, etc.		
	Current and future hotel trends.		
	Use of English: Review of common errors (grammar, syntax, spelling etc.)		
	Intonation		
Effective business communications in the hotel and tourism	Customer service and guest satisfaction: responding to comments and complaints.		
industry	Written internal and external communications:		
	business plans and reports, stakeholder relations, customer relations.		
	1. Layout		
	2. Informal and formal language		
	3. Structure and organisation.		
	4. Communicative impact		
Running a tourism business	Discussion of previous/future work experiences and/or internships.		
	2. Organising a hotel - talking about departments, employees, renovation, etc.		
	4. Discussion of workplace situations and work ethics issues.		
	Language skills: speaking, reading and listening.		

Planning				
Methodologies / tests	Competencies /	Teaching hours	Student?s personal	Total hours
	Results	(in-person & virtual)	work hours	
Workbook	A1 A6 A13 A15 B4 B6	0	20	20
	B7 C2 C3 C7			
Directed discussion	A1 A6 A13 A15 B1 B3	3	10	13
	B4 B5 B6 B7 C2 C3			
	C7			

A1 A6 A13 A15 A16	9	85	94
A29 B1 B2 B6 B7 C1			
C2 C4 C5 C6 C7 C8			
A1 A6 A13 A15 B4 B6	2	20	22
B7 C2 C3 C7			
	1	0	1
	C2 C4 C5 C6 C7 C8 A1 A6 A13 A15 B4 B6	C2 C4 C5 C6 C7 C8 A1 A6 A13 A15 B4 B6 2	C2 C4 C5 C6 C7 C8 A1 A6 A13 A15 B4 B6 2 20

(*)The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.

Methodologies			
Methodologies	Description		
Workbook	Reading exercises of authentic tourism materials of certain complexity, based on comprehension and vocabulary,		
	summarising, paraphrasing, etc.		
Directed discussion	In-class discussions and oral exercises.		
Seminar	Lessons and practical exercises.		
Objective test	Written exercises.		
	Oral tests.		
	Final examination		

	Personalized attention
Methodologies	Description
Directed discussion	The lessons are of an essentially practical nature, and in this sense students' participation is essential. This includes consulting with the lecturer if any sections of the course are unclear to the students, or if they encounter difficulties with the course contents. Students are encouraged to raise these issues during lesson times as well as in tutorial hours. They may also use electronic means including email, the Moodle forum and Teams.

		Assessment	
Methodologies	Competencies /	Description	
	Results		
Objective test	A1 A6 A13 A15 B4 B6	A written test consisting of all or any of the following: reading comprehension,	60
	B7 C2 C3 C7	summaries, compositions, exercises on the use of English and all other topics covered	
		during the lessons.	
Seminar	A1 A6 A13 A15 A16	Submission of written work for correction as required. This includes work completed	20
	A29 B1 B2 B6 B7 C1	both in class and in students' personal study time.	
	C2 C4 C5 C6 C7 C8		
Directed discussion	A1 A6 A13 A15 B1 B3	Students will take part in various group debates. Their communication skills and ability	20
	B4 B5 B6 B7 C2 C3	to maintain a conversation will be assessed through questions and answers. Those	
	C7	students that do not obtain a passing grade or who wish to improve their grade may sit	
		a final oral exam. They must be able to speak with a degree of fluency, gramatical and	
		syntactical correction in accordance with the level set for this subject (C1). The use of	
		sector terminology, and pronunciation/intonation will also be taken into consideration.	

Assessment comments

In order to pass this subject, students are required to obtain a passing grade (50%) in ALL THREE assessment sections (written test, oral and continuous assessment.

Students will only be awarded ABSENT if they have not taken part in any of the activities that form part of the assessment system.

The same assessment method applies for the second opportunity. Students will therefore be required to retake those sections of the subject in which they did not obtain a passing grade or that they did not undertake.

Students who are unable to comply with the attendance requirements due to exemption from attendance as stipulated in regulations to this effect published by the University of A Coruña (Art. 3.b e 4.5 Normas de availación, revisión e reclamación das cualificacións dos estudos de grao e mestrado universitario (Art 3 e 8b), will be required to complete all continuous assessment tasks (20%), complete the final test (50%) and take an oral exam (30%).

In the case of the early examination session, assessment will consist of a written exam (70%) and an oral test (30%).

Alternative forms of assessment may be considered for special cases (written proof required).

Academic integrity

Students are reminded that the use of all aids or devices in the final exam is strictly forbidden. The use of any unauthorised aids will automatically result in a failing grade (0). All dishonest practices (including, but not limited to, plagiarism, cheating in exams, etc.) will be penalised pursuant to article 14 of the University of A Coruña?s academic regulations (Normas de avaliación, revisión e reclamación dás cualificacións dos estudos de grao e mestrado universitario).

Attention to Diversity

The subject may be adapted for students that require the adoption of measures aimed at supporting diversity (physical, visual, hearing, cognitive, learning or related to mental health). In such cases, students should contact the services available at the University of A Coruña / their centre/faculty within the official periods stipulated to this effect prior to the start of each semester, or alternatively the Tutor for Attention to Diversity at the following email address: sarah.moss@udc.es.

	Sources of information		
Basic	- M McCarthy (2008). Academic Vocabulary in Use. Cambridge		
	- R Walker (2009). Tourism 3. Oxford English for Careers. Oxford University Press		
	- C. Talcott (2007). Target Score. Cambridge Professional English. Cambridge		
	- P. Emmerson (2002). Business Grammar Builder. Macmillan		
	- P. Strutt (2013). English for International Tourism. Upper Intermediate. Pearson		
	- H. Mol (2008). English for Tourism and Hospitality in Higher Education Studies. Reading: Garnet		
Complementary	- M. Hewings (2005). Advanced Grammar in Use. Cambridge		
	- M. Vaughan-Rees (2002). Test your Pronunciation. London: Penguin English Publications		
	- P. Leggott (2010). LCCI English for Business Testbuilder. Macmillan		
	- A. Rowe (2002). Travel and Tourism. Cambirdge International Examinations. Cambridge		

Recommendations
Subjects that it is recommended to have taken before
odern Language: English/662G01006d
Subjects that are recommended to be taken simultaneously
Subjects that continue the syllabus
Other comments
udents are reminded that this is a subject covering English for Specific Purposes, and is NOT a General English course. Likewise, they are
ninded that the study of a language requires preseverance and continuity over time.

(*)The teaching guide is the document in which the URV publishes the information about all its courses. It is a public document and cannot be modified. Only in exceptional cases can it be revised by the competent agent or duly revised so that it is in line with current legislation.