



Teaching Guide

Identifying Data					2024/25
Subject (*)	Final Degree Project	Code	710G04053		
Study programme	Grao en Xestión Dixital de Información e Documentación				
Descriptors					
Cycle	Period	Year	Type	Credits	
Graduate	2nd four-month period	Fourth	Obligatory	6	
Language	Galician				
Teaching method	Face-to-face				
Prerequisites					
Department	Ciencias da Computación e Tecnoloxías da Información Dereito Público Humanidades Matemáticas				
Coordinador	Rodríguez Luaces, Miguel	E-mail	miguel.luaces@udc.es		
Lecturers	Alfaya Lamas, Elena Ameneiros Rodríguez, María Rocío Díaz Seijas, Raquel Fernandez Travieso, Carlota Rodríguez Luaces, Miguel Ruiz Astiz, Javier Santos Pita, Manuela del Pilar Sucasas Peón, Juan Alberto Tarrío Saavedra, Javier Tasset Carmona, Jose Luis	E-mail	elena.alfaya@udc.es rocio.ameneiros@udc.es raquel.dseijas@udc.es carlota.ftravieso@udc.es miguel.luaces@udc.es j.ruiz.astiz@udc.es m.p.santos@udc.es alberto.sucasas@udc.es javier.tarrío@udc.es jose.tasset@udc.es		
Web	https://humanidades.udc.es/estudos/gdid				
General description	Presentación dun Traballo de Fin de Grao escrito e oralmente tras finalizar o Grao. A realización do Traballo de Fin de Grao pretende que o alumnado desenvolva as competencias que lle permitan comprender e aplicar os coñecementos, habilidades e aptitudes adquiridos ao longo da súa formación no grao, así como tomar contacto co mundo da investigación. Tamén pretende concienciar ao estudante da importancia da formación continua no exercicio como profesional. As pautas e requisitos para a elaboración e defensa do TFG figuran no "Regulamento dous TFG nos títulos de grao da Facultade de Humanidades e Documentación da Universidade da Coruña".				

Study programme competences / results

Code	Study programme competences / results
A1	CE1 - Know and understand the theoretical and methodological principles of information and documentation management to apply them in their professional activity
A2	CE2 - Have the humanistic knowledge that allows you to have a solid culture to contextualise the acquired knowledge
A3	CE3 - Knowing the reality and the social conditioning factors that influence the management of information
A5	CE5 - Master the relevant sources of information that allow you to effectively meet the demands of users for both research and business
A14	CE14 - Apply the legal and regulatory provisions and procedures related to the information and documentation activity in general and in the digital environment in particular
A15	CE15 - Know and assume the ethical perspective and deontological values ??of information management as a whole and and in the digital environment in particular
A20	CE20 - Master the bases to develop research activities using multidisciplinary methods and principles
B1	CB1 - Possess and understand knowledge that provides a basis or opportunity to be original in the development and / or application of ideas, often in a research context
B2	CB2 - Apply the knowledge acquired and their ability to solve problems in new or unfamiliar environments within broader (or multidisciplinary) contexts related to their area of study
B3	CB3 - Be able to integrate knowledge and face the complexity of making judgments based on information that, being incomplete or limited, includes reflections on social and ethical responsibilities linked to the application of their knowledge and judgments
B4	CB4 - Know how to communicate their conclusions -and the knowledge and ultimate reasons that sustain them- to specialized and non-specialized audiences in a clear and unambiguous way



B5	CB5 - Possess the learning skills that allow them to continue studying in a way that will be largely self-directed or autonomous
B7	CG2 - Capacity for reflection and critical reasoning
B8	CG3 - Capacity for planning, organization and management of resources, information and operations
B9	CG4 - Capacity for analysis, diagnosis and decision making
B10	CG5 - Ability to work in an international and global context
B11	CG6 - Ability to understand the importance, value and function of the Digital Information and Documentation Management in the current ICT society
C1	CT1 - Express correctly, both orally and in writing, in the official languages ??of the autonomous community
C2	CT2 - Use the basic tools of information and communication technologies (ICT) necessary for the exercise of their profession and for learning throughout their lives
C5	CT5 - Acquire skills for life and habits, routines and healthy lifestyles
C7	CT7 - Assess the importance of research, innovation and technological development in the socio-economic and cultural progress of society
C8	CT8 - Have the ability to manage time and resources: develop plans, prioritize activities, identify criticisms, establish deadlines and comply with them

Learning outcomes			
Learning outcomes	Study programme competences / results		
Ser capaz de aplicar, organizar e reflexionar sobre todos os coñecementos teórico-prácticos adquiridos durante o Grao en Xestión Dixital da Información e a Documentación arredor dunha temática ou problema específico relacionado con esta área de coñecemento.	A1 A2 A3 A5 A14 A15 A20	B1 B2 B3 B4 B5 B7 B8 B9 B10 B11	C1 C2 C5 C7 C8
Adquirir e aplicar estratexias e metodoloxías de traballo do proceso de investigación.	A1 A2 A3 A5 A14 A15 A20	B1 B2 B3 B4 B5 B7 B8 B9 B10 B11	C1 C2 C5 C7 C8
Comprender o carácter multidisciplinar da Información e a Documentación.	A1 A2 A3 A5 A14 A15 A20	B1 B2 B3 B4 B5 B7 B8 B9 B10 B11	C1 C2 C5 C7 C8



Coñecer e comprender os retos aos que se enfrenta a actual sociedade da información na era dixital a través do estudo e análise dun dos seus problemas ou manifestacións.	A1	B1	C1
	A2	B2	C2
	A3	B3	C5
	A5	B4	C7
	A14	B5	C8
	A15	B7	
	A20	B8	
		B9	
		B10	
		B11	
Ser capaz de buscar, xestionar, organizar e interpretar datos relevantes na súa área de estudo co fin de emitir xuízos que inclúan unha reflexión sobre cuestións relevantes de carácter social, tecnolóxico ou ético e que faciliten o desenvolvemento do pensamento crítico, lóxico e creativo. .	A1	B1	C1
	A2	B2	C5
	A3	B3	C7
	A5	B4	C8
	A14	B5	
	A15	B7	
	A20	B8	
		B9	
		B10	
		B11	

Contents	
Topic	Sub-topic
Investigación e aplicación das metodoloxías	
Redacción do Traballo Fin de Grao	
Exposición oral da investigación	

Planning				
Methodologies / tests	Competencies / Results	Teaching hours (in-person & virtual)	Student?s personal work hours	Total hours
Oral presentation	A1 A2 A3 A5 A14 A15 A20 B1 B2 B3 B4 B5 B7 B8 B9 B10 B11 C1 C2 C5 C7 C8	2	6	8
Research (Research project)	A1 A2 A3 A5 A14 A15 A20 B1 B2 B3 B4 B5 B7 B8 B9 B10 B11 C1 C2 C5 C7 C8	8	128	136
Personalized attention		6	0	6

(*)The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.

Methodologies	
Methodologies	Description
Oral presentation	Presentación e defensa do traballo realizado.
Research (Research project)	Actividade orientada á identificación do obxecto de estudo, formulación, desenvolvemento, interpretación de resultados e obtención de conclusións.

Personalized attention	
Methodologies	Description



Oral presentation Research (Research project)	Realizaranse titorías individualizadas nas que se abordarán dúbidas, interpretacións e outras cuestións vinculadas cos contidos da materia e os traballos.
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Assessment			
Methodologies	Competencies / Results	Description	Qualification
Oral presentation	A1 A2 A3 A5 A14 A15 A20 B1 B2 B3 B4 B5 B7 B8 B9 B10 B11 C1 C2 C5 C7 C8	O/a titor/a avaliará numericamente o TFG/TFM en base á rúbrica de avaliación do TFG/TFM publicada pola Comisión Académica de cada titulación. A calificación máxima é de 3 puntos.	30
Research (Research project)	A1 A2 A3 A5 A14 A15 A20 B1 B2 B3 B4 B5 B7 B8 B9 B10 B11 C1 C2 C5 C7 C8	O/a titor/a avaliará numericamente o TFG/TFM en base á rúbrica de avaliación do TFG/TFM publicada pola Comisión Académica de cada titulación. A calificación máxima é de 7 puntos.	70

Assessment comments
Plaxio: A realización fraudulenta do TFG implicará directamente a cualificación de suspenso '0' na materia na oportunidade correspondente.

Sources of information	
Basic	
Complementary	

Recommendations
Subjects that it is recommended to have taken before
Subjects that are recommended to be taken simultaneously
Subjects that continue the syllabus
Other comments

(*)The teaching guide is the document in which the URV publishes the information about all its courses. It is a public document and cannot be modified. Only in exceptional cases can it be revised by the competent agent or duly revised so that it is in line with current legislation.