



Teaching Guide

Identifying Data					2019/20
Subject (*)	Professional Training I	Code	611506010		
Study programme	Mestrado Universitario en Contabilidade Superior e Auditoría de Contas (2013)				
Descriptors					
Cycle	Period	Year	Type	Credits	
Official Master's Degree	1st four-month period	First	Obligatory	3	
Language	SpanishGalician				
Teaching method	Face-to-face				
Prerequisites					
Department	Empresa				
Coordinador	Ruiz Lamas, Fernando	E-mail	fernando.ruiz@udc.es		
Lecturers	Ruiz Lamas, Fernando	E-mail	fernando.ruiz@udc.es		
Web					
General description	Comprehensive knowledge of professional practice in the field of accounting and account auditing. Contribute to the labor insertion of the student.				

Study programme competences / results

Code	Study programme competences / results
A1	To know the Spanish financial reporting standards
A2	To know the International Financial Reporting Standards.
A3	To know the Spanish financial reporting auditing standards.
A4	To know the International Auditing Standards
A5	To know how to obtain an adequate understanding of the business of the audited entity, the sector in which it operates and the nature of its transactions.
A6	To know how to measure and analyze the origin of costs and income obtained by the audited entity.
A7	To know how to assess from the relevant records of financial information, the situation and foreseeable evolution of a company.
A8	To know how to identify the audit risks associated with the probability of error of each important component of the financial information.
A9	To know how to document the procedures and accounting principles followed by the entity as well as the accounting systems used to record their transactions.
A10	Know how to determine the nature, scope and time of execution of the work to be carried out and prepare, as a result, a written audit program.
A11	To know how to obtain sufficient and adequate evidence by conducting and assessing the audit tests deemed necessary.
A12	Know how to obtain a reasonable basis of judgment on the individual and consolidated annual accounts and express an opinion regarding them in the audit report, in accordance with regulation in force.
B1	Adequate oral and written expression in the official languages.
B3	Using ICT in working contexts and lifelong learning.
B4	Acting as a respectful citizen according to democratic cultures and human rights and with a gender perspective.
B8	Valuing the importance of research, innovation and technological development for the socioeconomic and cultural progress of society.
B10	Critically assessing knowledge, technology and available information when facing problems.
B12	
C1	Possess and understand knowledge that provides a basis or opportunity to be original in the development and / or application of ideas, often in a research context.
C2	That students know how to apply the knowledge acquired and their ability to solve problems in new or unfamiliar environments within broader (or multidisciplinary) contexts related to their area of study.
C3	That students are able to integrate knowledge and face the complexity of making judgments based on information that, being incomplete or limited, includes reflections on social and ethical responsibilities linked to the application of their knowledge and judgments.
C4	That students know how to communicate their conclusions and the knowledge and ultimate reasons that sustain them to specialized and non-specialized audiences in a clear and unambiguous way.
C5	That students have the learning skills that allow them to continue studying in a way that will be largely self-directed or autonomous.



C6	Capacity for teamwork.
C7	Capacity for leadership.
C8	Ethical and moral commitment to society, analyzed, in addition, from a solidarity perspective.
C9	Ability to solve problems.
C10	Development of the principles of loyalty and confidentiality.
C11	Development of a logical and creative critical spirit.
C12	Capacity to manage information and communication technologies in the exercise of their professional activity.

Learning outcomes			
Learning outcomes	Study programme competences / results		
Comprehensive knowledge of professional practice in the field of accounting and auditing of accounts.	AJ1		
	AJ2		
	AJ3		
	AJ4		
	AJ5		
	AJ6		
	AJ7		
	AJ8		
	AJ9		
	AJ10		
	AJ11		
	AJ12		
Ability to apply in practice the knowledge acquired in the subjects that constitute theoretical training, according to the different work methodologies.		BJ1	CJ1
		BJ3	CJ2
			CJ3
			CJ4
			CJ5
			CJ6
			CJ7
			CJ9
			CJ11
			CJ12
Deontological commitment with the host company and its customers.		BJ4	CJ8
		BJ8	CJ10
		BJ10	CJ11
		BJ12	

Contents	
Topic	Sub-topic
Practical application of the contents of the subjects that constitute the integral formation of the Master	Further detail not needed

Planning				
Methodologies / tests	Competencies / Results	Teaching hours (in-person & virtual)	Student?s personal work hours	Total hours



Clinical practice placement	A1 A2 A3 A4 A5 A6 A7 A8 A9 A10 A11 A12 B1 B3 B4 B10 B12 B8 C1 C2 C3 C4 C5 C6 C7 C8 C9 C10 C11 C12	50	50	100
Personalized attention		0	0	0
(*)The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.				

Methodologies	
Methodologies	Description
Clinical practice placement	Prácticas en empresas.

Personalized attention	
Methodologies	Description
Clinical practice placement	Supervision by the academic tutor assigned to each student.

Assessment			
Methodologies	Competencies / Results	Description	Qualification
Clinical practice placement	A1 A2 A3 A4 A5 A6 A7 A8 A9 A10 A11 A12 B1 B3 B4 B10 B12 B8 C1 C2 C3 C4 C5 C6 C7 C8 C9 C10 C11 C12	Avaliación do traballo realizado polos titores das prácticas, segundo o informe presentado polo alumno.	100

Assessment comments
Once the positive assessment is accredited by the professional tutor, the final grade will be the highest between 5 points and the average reached at the first opportunity (until June), in the remaining subjects of the Master.

Sources of information	
Basic	
Complementary	

Recommendations
Subjects that it is recommended to have taken before
Subjects that are recommended to be taken simultaneously
Subjects that continue the syllabus
Other comments

(*)The teaching guide is the document in which the URV publishes the information about all its courses. It is a public document and cannot be modified. Only in exceptional cases can it be revised by the competent agent or duly revised so that it is in line with current legislation.