



Teaching Guide

Teaching Guide				
Identifying Data				2023/24
Subject (*)	Work Placement		Code	611G01045
Study programme	Grao en Economía			
Descriptors				
Cycle	Period	Year	Type	Credits
Graduate	Yearly	Fourth	Optional	18
Language	SpanishGalician			
Teaching method	Face-to-face			
Prerequisites				
Department	Dereito PrivadoEconomíaEmpresa			
Coordinador	Abeal Vazquez, Jose Pablo	E-mail	j.abecal@udc.es	
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Web	https://fee.udc.es/pag/practicass-academicass-externass/			
General description	Information on this subject can be consulted in detail in the current regulations governing academic internships. This is a training activity supervised by the University whose main objective is the practical application of the knowledge acquired by the student during their academic training period and the development of different skills that will facilitate their professional activity, employability and entrepreneurial skills.			

Study programme competences

Code	Study programme competences
A1	CE1- Contribuír á boa xestión da asignación de recursos tanto no ámbito privado como no público.
A3	CE3-Aportar racionalidade á análise e á descripción de calquera aspecto da realidade económica.
A4	CE4-Avaliar consecuencias e distintas alternativas de acción e seleccionar as mellores, dados os obxectivos.
A6	CE6-Redactar proxectos de xestión económica a nivel internacional, nacional ou rexional. Integrarse na xestión empresarial.
A7	CE7-Identificar as fontes de información económica relevante e o seu contido.
B1	CB1 - Que os estudantes demostrén posuír e comprender coñecementos nun área de estudo que parte da base da educación secundaria xeral, e que soe encontrar nun nivel que, aínda que se apoia en libros de texto avanzados, inclúe tamén algúns aspectos que implican coñecementos procedentes da vangarda do seu campo de estudo.
B2	CB2 - Que os estudantes saiban aplicar os seus coñecementos ó seu traballo ou vocación dun xeito profesional e posúan as competencias que se demostran por medio da elaboración e defensa de argumentos e a resolución de problemas dentro da su entorna de traballo.
B3	CB3 - Que os estudantes teñan a capacidade de reunir e interpretar datos relevantes (normalmente dentro da su área de estudo) para emitir xuízos que inclúan unha reflexión sobre temas relevantes de índole social, científica ou ética
B4	CB4 - Que os estudantes poidan transmitir información, ideas, problemas e solucións a un público tanto especializado como non especializado
B5	CB5 - Que os estudantes desenvolvesen aquelas habilidades de aprendizaxe necesarias para emprender estudos posteriores cun alto grao de autonomía
B6	CG1- Que os estudantes formados se convertan en profesionais capaces de analizar, reflexionar e intervir sobre os diferentes elementos que constitúen un sistema económico
B7	CG2 - Que os estudantes coñezan o funcionamento e as consecuencias dos sistemas económicos, as distintas alternativas de asignación de recursos, acumulación de riqueza e distribución da renda e estean en condicións de contribuír ao seu bo funcionamento e mellora
B8	CG3 -Que os estudantes sexan capaces de identificar e anticipar os problemas económicos relevantes, identificar alternativas de resolución, seleccionar as máis axeitadas e avaliar os resultados aos que conduce.



B9	CG4 -Que os estudantes respecten os dereitos fundamentais e de igualdade de oportunidades, non discriminación e accesibilidade universal das persoas con minusvalidez.
C1	CT1-Expresarse correctamente, tanto de forma oral coma escrita, nas linguas oficiais da comunidade autónoma.
C3	Utilizar as ferramentas básicas das tecnoloxías da información e as comunicacións (TIC) necesarias para o exercicio da súa profesión e para a aprendizaxe ao longo da súa vida.
C4	CT2-Desenvolverse para o exercicio dunha cidadanía aberta, culta, crítica, comprometida, democrática e solidaria, capaz de analizar a realidade, diagnosticar problemas, formular e implantar solucións baseadas no coñecemento e orientadas ao ben común.
C5	CT3-Entender a importancia da cultura emprendedora e coñecer os medios ao alcance das persoas emprendedoras.
C6	CT4-Valorar criticamente o coñecemento, a tecnoloxía e a información dispoñible para resolver os problemas cos que deben enfrontarse.
C7	CT5-Asumir como profesional e cidadán a importancia da aprendizaxe ao longo da vida.
C8	CT6-Valorar a importancia que ten a investigación, a innovación e o desenvolvemento tecnolóxico no avance socioeconómico e cultural da sociedade.

Learning outcomes			
Learning outcomes	Study programme competences		
- To contribute to the comprehensive training of the student by complementing theoretical and practical learning.	A1	B1	C1
- To facilitate knowledge of the working methodology appropriate to the professional reality.	A3	B2	C3
- To favour the development of technical, methodological, personal and participatory skills.	A4	B3	C4
- To obtain practical experience that facilitates insertion in the labour market.	A6	B4	C5
- To favour the values of innovation, creativity and entrepreneurship.	A7	B5	C6
		B6	C7
		B7	C8
		B8	
		B9	

Contents	
Topic	Sub-topic
The contents to be developed by the student will be agreed with the company tutor.	The contents to be developed by the student will be agreed with the company tutor.

Planning				
Methodologies / tests	Competencies	Ordinary class hours	Student's personal work hours	Total hours
Summary	A1 A3 A4 A6 A7 B2 B1 B3 B4 B5 B6 B7 B8 B9 C1 C3 C4 C5 C6 C7 C8	1	60	61
Supervised projects	A1 A3 A4 A6 A7 B2 B1 B3 B4 B5 B6 B7 B8 B9 C1 C3 C4 C5 C6 C7 C8	300	74	374
Personalized attention		15	0	15

(*)The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.

Methodologies	
Methodologies	Description
Summary	The student must make a summary or report of the activities carried out during the work placement.
Supervised projects	The methodology developed in internships is the responsibility of the company, depending on the Training Plan and the characteristics and organisation of the company.



Personalized attention

Methodologies	Description
Supervised projects	The internships are tutored by a member of the organisation where the internship is carried out and monitored by a tutor from the centre.

Assessment

Methodologies	Competencies	Description	Qualification
Supervised projects	A1 A3 A4 A6 A7 B2 B1 B3 B4 B5 B6 B7 B8 B9 C1 C3 C4 C5 C6 C7 C8	1) Professional tutor's report: 60%. 2) Average grade of the academic programme upon receipt of the professional tutor's report: 20%. 3) Attendance at the events organised by the Vice-Deanship for Internships: 20%.	100

Assessment comments

For the recognition of marks for attendance at events, the Dean's Office will provide a list of registered students that must be signed at the event held. Those students who have not been able to attend for a duly justified reason must provide the documents that accredit such justification.

The deadline for doing so will be one week after the event is held. The number of events shall not be more than 12 or less than 4, throughout the academic year. For the calculation of the qualification, 4 of the events held will be chosen at random, giving priority to face-to-face events.

Each of the 4 selected events will be worth 0.5 points, so that attendance at all of them guarantees a mark of 2 points, which represents 20% of the maximum achievable mark. The full integration of students who, for physical, sensory, mental or socio-cultural reasons, experience difficulties in gaining adequate access to university life will be facilitated.

Sources of information

Basic	Poden consultarse as referencias bibliográficas máis relacionadas cos estudos de Grao.
Complementary	Catmull, Ed, Amy Wallace, and Amy Wallace. Creatividad S.A.: cómo llevar la inspiración hasta el infinito y más allá. Madrid: Conecta, 2014. Covey, Stephen R. The 7 Habits of Highly Effective People Restoring the Character Ethic. 1st ed. London: Simon & Shuster, 1992. Epstein, David J. Range: Why Generalists Triumph in a Specialized World. New York: Riverhead Books, 2019. Goleman, Daniel, David González Raga, and Fernando Mora. Inteligencia emocional. 44a ed. Barcelona: Kairós, 2001. Kawasaki, Guy. El arte de empezar: una guía infalible para empezar cualquier cosa. S.l.: Ilustrae, 2010. Ries, Eric. The Lean Startup?: How Constant Innovation Creates Radically Successful Businesses. London: Portfolio Penguin, 2011. Vallejo-Nájera, Juan Antonio. Aprender a hablar en público hoy. Barcelona: Planeta, 2005. Vandermeulen, David, Yuval Noah. Harari, and Daniel Casanave. Sapiens: [una historia gráfica]. Barcelona: Debate, 2020. Zweig, Stefan. Magallanes el hombre y su gesta. 6a ed. Barcelona: Juventud, 1983.

Recommendations

Subjects that it is recommended to have taken before

Subjects that are recommended to be taken simultaneously

Subjects that continue the syllabus

Other comments



- A sustainable use of resources must be made in order to prevent negative impacts on the natural environment.- Personal and professional behavior must be guided by ethical principles.- The gender perspective will be taken into account as far as possible.- Work will be done to identify and modify prejudices and sexist attitudes and promote values of respect and equality.- If situations of discrimination based on gender are detected, actions and measures will be proposed to correct them.- The full integration of students who, for physical, sensory, mental or sociocultural reasons, experience difficulties in gaining adequate, equal and profitable access to university life will be facilitated.

(*)The teaching guide is the document in which the URV publishes the information about all its courses. It is a public document and cannot be modified. Only in exceptional cases can it be revised by the competent agent or duly revised so that it is in line with current legislation.