



Teaching Guide

Teaching Guide				
Identifying Data				2016/17
Subject (*)	Contabilidade Financeira II		Code	611G02018
Study programme	Grao en Administración e Dirección de Empresas			
Descriptors				
Cycle	Period	Year	Type	Credits
Graduate	2nd four-month period	Second	Obligatoria	6
Language	Galician			
Teaching method	Face-to-face			
Prerequisites				
Department	Economía Financeira e Contabilidade			
Coordinador	Gomez Rodriguez, Maria Luz	E-mail	luz.gomez@udc.es	
Lecturers	Aguiar Maragoto, Fernando Alvarez Dominguez, Maria America Centeno Carballido, Amparo Gomez Rodriguez, Maria Luz Lado Sestayo, Rubén Morán Mendez, Eloy Constantino Ruiz Lamas, Fernando	E-mail	fernando.aguiar@udc.es america.alvarez@udc.es amparo.centeno@udc.es luz.gomez@udc.es ruben.lado.sestayo@udc.es e.moran@udc.es fernando.ruiz@udc.es	
Web				
General description	Continue the learning process initiated in the course Financial Accounting I regarding the elaboration and communication of financial information. Students should be familiar with the accounting standards and they should understand how their application affects the figures reflected in the financial statements.			

Study programme competences

Code	Study programme competences
A1	Manage an enterprise or small organization, understanding their competitive and institutional position and identifying their strengths and weaknesses
A2	Integrate in any functional area of micro-firms or SMEs and perform fluently any management task commissioned
A3	Evaluate and foreseeing, from relevant data, the development of a company.
A4	Elaborate advisory reports on specific situations of companies and markets
A5	Write projects about specific functional areas (e.g. management, marketing, financial) of the company
A6	Identify the relevant sources of economic information and to interpret the content.
A7	Understand economic institutions as a result and application of theoretical or formal representations which explain the evolution of the economy.
A8	Derive, based on from basic information, relevant data unrecognizable by non-professionals.
A9	Use frequently the information and communication technology (ICT) throughout their professional activity.
A10	Read and communicate in a professional environment at a basic level in more than one language, particularly in English
A11	To analyze the problems of the firm based on management technical tools and professional criteria
A12	Communicate fluently in their environment and work by teams
B1	CB1-The students must demonstrate knowledge and understanding in a field of study that part of the basis of general secondary education, although it is supported by advanced textbooks, and also includes some aspects that imply knowledge of the forefront of their field of study
B2	CB2 - The students can apply their knowledge to their work or vocation in a professional way and have competences typically demonstrated by means of the elaboration and defense of arguments and solving problems within their area of work
B3	CB3- The students have the ability to gather and interpret relevant data (usually within their field of study) to issue evaluations that include reflection on relevant social, scientific or ethical
B4	CB4-Communicate information, ideas, problems and solutions to an audience both skilled and unskilled
B5	CB5-Develop skills needed to undertake further studies learning with a high degree of autonomy
B6	CG1-Perform duties of management, advice and evaluation in business organizations



B7	CG2-Know how to use the concepts and techniques used in the various functional areas of the company and understand the relationships between them and with the overall objectives of the organization
B8	CG3- Know how to make decisions, and, in general, assume leadership roles.
B10	CG5-Respect the fundamental and equal rights for men and women, promoting respect of human rights and the principles of equal opportunities, non-discrimination and universal accessibility for people with disabilities.
C1	Express correctly, both orally and in writing, in the official languages of the autonomous region
C4	To be trained for the exercise of citizenship open, educated, critical, committed, democratic, capable of analyzing reality and diagnose problems, formulate and implement knowledge-based solutions oriented to the common good
C5	Understand the importance of entrepreneurial culture and know the means and resources available to entrepreneurs
C6	Assess critically the knowledge, technology and information available to solve the problems and take valuable decisions
C7	Assume as professionals and citizens the importance of learning throughout life.
C8	Assess the importance of research, innovation and technological development in the economic and cultural progress of society.

Learning outcomes			
Learning outcomes		Study programme competences	
Interpret the economic transactions in the light of the conceptual framework.		A1	B1 C4
		A3	B7 C6
		A6	C7
		A8	C8
		A9	
		A10	
Assess the consequences of the application of the accounting standards.		A12	
		A3	B2 C4
		A4	B4 C5
		A6	B5 C6
		A8	B10 C7
		A10	C8
Learn in an autonomous manner; look for for the solution for new problems by applying the acquired knowledge.Preparation of basic financial statements.		A12	
		A2	B3 C6
		A5	
		A6	
		A7	
		A9	
Ability to work with others in a consultive way.		A10	
		A11	
Ability to present, discuss, and defend different points of view.		A12	B6 C4 C6
Have an ethical behaviour in business.		A12	B8 C1 C4 C6
			C4

Contents	
Topic	Sub-topic
PART I: FINANCIAL ACCOUNTING AS A PART OF A COMPANY'S INFORMATION SYSTEM	PART I
Financial accounting as an information system for external users: Accounting standards	Conceptual framework Spanish and International Accounting Standards Spanish General Accounting Plan



Financial Accounting: An information system for business management	Customised chart of accounts Best practices
PART II. FINANCIAL ACCOUNTING ISSUES FOR ELEMENTS OF THE FINANCIAL STATEMENTS	PART II
Inventories	Concept and classification Purchases and sales recognition Measurement criteria
Trade payables and trade receivables	Classification Recognition and measurement Collection management
Non current assets	Property, plant and equipment Investment properties Intangible assets Recognition and measurement of non current assets.
Assets value adjustments: impairment	Recognition and measurement: the prudence principle. Impairment of current assets. Impairment of non current assets.
Financial instruments	Concept and classification Recognition and measurement Amortised cost measurement criterion for assets and liabilities
Provisions	Concept Recognition and measurement Long term and short term provisions
Income tax	General considerations. Income tax expense recognition The balance sheet liability method.
Equity and other non-refundable financing	Shareholders contributions. Reserves Grants
PART III. The enterprise accounting information system	PARTE III
Accounting software	Characteristics Assessment Tasks automating
O Sistema de Información Contable en relación con outros sistemas de información da xestión empresarial	Inventory management Trade payables and receivables management Personnel and payroll management Sales management
Organización das tarefas de rexistro e verificación contables	balances reconciliation and justification Tax settlements Audit procedures

Planning				
Methodologies / tests	Competencies	Ordinary class hours	Student?s personal work hours	Total hours
Guest lecture / keynote speech	A3 A6 A7 B4 B7	17	34	51
Directed discussion	A2 A12 B2 B5 B10 C1 C4 C6 C7	6	19	25
Multiple-choice questions	A4 A5 A9 A10 A11 B1 B6 B8 C5 C8	1	2	3



Workshop	A5 A9 A10 A11 B6 B8 C5 C8	19	38	57
Objective test	A1 A8 B3	2	8	10
Personalized attention		4	0	4
(*)The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.				

Methodologies	
Methodologies	Description
Guest lecture / keynote speech	The teacher presents the main concepts that students need to solve the accounting problems covered in the course.
Directed discussion	Discussion of the proposed topics. Both the strenght of the arguments used and the ability to defend them in front of the rest of the students are valued.
Multiple-choice questions	Mid-term multiple choice test on an unspecified date.
Workshop	Work in groups to solve exercises and cases, both in the classroom and out of the classroom. The teacher will guide this work.
Objective test	Final exam covers both theoretical and practical issues.

Personalized attention	
Methodologies	Description
Directed discussion Workshop	The accounting problems proposed to be solved in the classroom are designed to help students in understanding the accounting concepts and in becoming familiar with the accounting technique. With this aim, students will be guided by the teacher, so that they can solve, on their own, the proposed cases. Group tutorials (4 hours distributed along the term) will be used to discuss those complex cases that require a higher degree of personal attention. For these tutorials, the group will be split into two small groups (15 students, aprox.). If possible, group tutorials will be held either in the previous or the posterior time slot in which students have their classes. Part-time students with academic permission not to attend the classes will have to contact the teacher by the tenth day of the term, in order to receive an individual tutorial schedule.

Assessment			
Methodologies	Competencies	Description	Qualification
Objective test	A1 A8 B3	The final exam, covering both theoretical and practical issues, will be held on the date set by the Faculty.	50
Multiple-choice questions	A4 A5 A9 A10 A11 B1 B6 B8 C5 C8	Mid-term multiple choice test.	50

Assessment comments



Assessment criteria are the same for every assessment opportunity.

This means that, in every opportunity: 1) the two multiple-choice questions tests will account for a 50% of the total marks of the course; 2) the final exam accounts for another 50% of the total marks.

Just for the advanced call, students will take a mix test, in order to assess all the competencies and contents of the subject.

Assessment criteria will be published at the beginning of every test, together with the text of the exam.

Unattended tests accounts for zero points. Fraud during the tests means a zero points mark in the final assessment of the subject.

Absent qualification. This qualification will be assigned, exclusively, to those students that did not attend any exam or attended just one of the multiple-choice questions test.

The only material permitted during the assessment tests and exams are the strictly necessary to answer the questions: pencil, ball-pen, eraser and non-programmable calculator.

It is expressly prohibited to attend the tests and exams provided with: mobile phones and any other device capable of remote communication and/or storage; b) notes, annotations, books or similar material that was not expressly authorized in the examination call or website (Moodle) of the subject.

Failing to observe this rule will be deemed as fraud, regardless this devices and materials would have been used or not during the tests or the exams.

Students have to prove their identity in accordance with current regulations.

Part-time students with academic permission not to attend the classes will have to contact the teacher by the tenth day of the term, in order to receive an individual tutorial schedule, which will include dates for the multiple-choice questions test. Exams for this students will be held on the same date as the rest of the students.

Sources of information

Basic	- Amador Fernández, Sotero; Romano Aparicio, Javier (coordinadores) (2008). Manual del Nuevo Plan General Contable. Centro de Estudios Financieros - Muñoz Jiménez, José (Coord.) (2008). Contabilidad financiera. Pearson - Cervera Oliver, Mercedes; González García, Ángel; Romano Aparicio, Javier (2008). Contabilidad financiera (adaptada al nuevo PGC) . Centro de Estudios Financieros - Phillips, F.; Libby, R. and Libby, P.a. (2007). Fundamentals of Financial Accounting. McGraw-Hill - Sutton, Tim (2004). Corporate Financial Accounting and Reporting.. Prentice Hall
Complementary	- Horngren, C.T.; Harrison, W.T y Bamber, L. S. (2003). Contabilidad. Pearson

Recommendations

Subjects that it is recommended to have taken before

Análise das Operacións Financeiras/611G02004

Economía da Empresa: Dirección e Organización/611G02008

Contabilidade Financeira I/611G02013

Subjects that are recommended to be taken simultaneously

Subjects that continue the syllabus

Contabilidade das Operacións Societarias/611G02027

Other comments

(*)The teaching guide is the document in which the URV publishes the information about all its courses. It is a public document and cannot be modified. Only in exceptional cases can it be revised by the competent agent or duly revised so that it is in line with current legislation.