



## Teaching Guide

| Teaching Guide      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |        |                             |           |
|---------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|-----------------------------|-----------|
| Identifying Data    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |        | 2020/21                     |           |
| Subject (*)         | English Grammar                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |        | Code                        | 613G03025 |
| Study programme     | Grao en Inglés: Estudos Lingüísticos e Literarios                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |        |                             |           |
| Descriptors         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |        |                             |           |
| Cycle               | Period                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Year   | Type                        | Credits   |
| Graduate            | 2nd four-month period                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Third  | Obligatory                  | 6         |
| Language            | English                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |        |                             |           |
| Teaching method     | Face-to-face                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |        |                             |           |
| Prerequisites       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |        |                             |           |
| Department          | Letras                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |        |                             |           |
| Coordinador         | Lezcano Gonzalez, Emma                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | E-mail | emma.lezcano@udc.es         |           |
| Lecturers           | Crespo Garcia, Maria Begoña                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | E-mail | begona.crespo.garcia@udc.es |           |
|                     | Lezcano Gonzalez, Emma                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |        | emma.lezcano@udc.es         |           |
| Web                 | www.udc.es/filo                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |        |                             |           |
| General description | <p>This course aims to provide a detailed survey of topics in modern English grammar covering up to the simple sentence. The main emphasis is on description rather than grammatical theory, and we shall follow the broadly-based approach associated with the grammars of Quirk and his associates. Attention will also be paid to the work of other authors of the Functionalist and Systemic tradition.</p> <p>In the practical classes, students will be trained in the use of grammatical structures at advanced level, since an understanding of the mechanics of language is no substitute for active use and control of the language itself.</p> <p>Desired learning outcome for linguistic competence: C1</p> |        |                             |           |



|                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
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| Contingency plan | <b>1. Modifications to the contents</b><br><br>No changes are expected.                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|                  | <b>2. Methodologies</b><br>*Teaching methodologies that are maintained<br><br>All methodologies will be maintained during distance learning by means of Teams, Moodle and email, within the official class schedule. The most suitable computer tools will be used for each methodology. The workload of students will not be increased.<br>*Teaching methodologies that are modified<br><br>Students will be allowed to do the oral presentation individually.                                          |
|                  | <b>3. Mechanisms for personalized attention to students</b><br><br>Email: Monday to Friday from 9:00 to 17:00.<br><br>Moodle: During official class and office hours.<br><br>Teams: During official class and office hours. Individual video calls should be requested in advance.                                                                                                                                                                                                                       |
|                  | <b>4. Modifications in the evaluation</b><br><br>*Evaluation observations:<br><br>The mixed test(s) will take place synchronously, i.e. you will not receive the test(s) prior to the exam date and you will have a limited amount of time to complete it. They will be conducted using Moodle/Microsoft Teams.<br><br>In the event of any justified problems related to internet connectivity during synchronous exams, affected students will be sent examination tasks via email and/or by telephone. |
|                  | <b>5. Modifications to the bibliography or webgraphy</b><br><br>Digital materials will be available on Moodle.                                                                                                                                                                                                                                                                                                                                                                                           |

| Study programme competences |                                                                                                  |
|-----------------------------|--------------------------------------------------------------------------------------------------|
| Code                        | Study programme competences                                                                      |
| A1                          | Coñecer e aplicar os métodos e as técnicas de análise lingüística e literaria.                   |
| A11                         | Ter capacidade para avaliar, analizar e sintetizar criticamente información especializada.       |
| A18                         | Dominar a gramática da lingua inglesa.                                                           |
| B1                          | Utilizar os recursos bibliográficos, as bases de datos e as ferramentas de busca de información. |
| B2                          | Manexar ferramentas, programas e aplicacións informáticas específicas.                           |
| B3                          | Adquirir capacidade de autoformación.                                                            |



|     |                                                                                                                |
|-----|----------------------------------------------------------------------------------------------------------------|
| B5  | Relacionar os coñecementos cos doutras áreas e disciplinas.                                                    |
| B6  | Ter capacidade de organizar o traballo, planificar e xestionar o tempo e resolver problemas de forma efectiva. |
| B7  | Ter capacidade de análise e síntese, de valorar criticamente o coñecemento e de exercer o pensamento crítico.  |
| B10 | Comportarse con ética e responsabilidade social como cidadán/a e profesional.                                  |

| Learning outcomes                                                                                          |  |                             |                |
|------------------------------------------------------------------------------------------------------------|--|-----------------------------|----------------|
| Learning outcomes                                                                                          |  | Study programme competences |                |
| Students should have a solid command of the English language.                                              |  | A18                         |                |
| Students should be able to use bibliographic resources, database and information search tools.             |  | A1                          | B1<br>B2<br>B3 |
| Students should be able to communicate effectively in any kind of context.                                 |  |                             | B5<br>B10      |
| Students should be able to relate their knowledge to other fields and subjects.                            |  |                             | B5             |
| Students should have time management and planning skills and should be able to solve problems effectively. |  |                             | B2<br>B3<br>B6 |
| Students should know how to use information technology tools, which will be basic in their work and lives. |  |                             |                |
| Students should be able to apply critical thinking skills to the evaluation of information.                |  | A11                         | B7             |

| Contents                              |                                                                                                                                                                                                                                                                                                                   |
|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Topic                                 | Sub-topic                                                                                                                                                                                                                                                                                                         |
| 1. Introduction                       | 1.1. Course aims<br>1.2. Descriptive vs prescriptive approaches to the study of English<br>1.3. Basic mistakes to be avoided<br>1.4. Grammar and style<br>1.5. Teaching and learning grammar                                                                                                                      |
| 2. Basic concepts                     | 2.1. Levels of analysis. The hierarchy of grammatical units<br>2.2. The difference between function and category<br>2.3. Basic terminology                                                                                                                                                                        |
| 3. Description of grammatical units   | 3.1 The verb phrase: types, structure, tense, aspect, mood and types of verbs.<br>3.2 The noun phrase: structure and elements. Gender and number. The genitive case. Pronouns.<br>3.3. Adverb and adjective phrases: characteristics, differences, structure and functions.<br>3.4. Prepositions and conjunctions |
| 4. Clause structure                   | 4.1. Types of clauses<br>4.1. Canonical and non-canonical clauses<br>4.2. Information packaging in the clause                                                                                                                                                                                                     |
| 5. Word formation processes           | 5.1 Derivation or affixation<br>5.2 Compounding<br>5.3 Conversion or zero derivation<br>5.4 Other processes                                                                                                                                                                                                       |
| 6. Introduction to Corpus Linguistics | 6.1. Basics<br>6.2. Creation of a corpus                                                                                                                                                                                                                                                                          |

| Planning |
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| Methodologies / tests                                                                                                           | Competencies        | Ordinary class hours | Student's personal work hours | Total hours |
|---------------------------------------------------------------------------------------------------------------------------------|---------------------|----------------------|-------------------------------|-------------|
| Guest lecture / keynote speech                                                                                                  | A18 B5              | 19                   | 19                            | 38          |
| Workbook                                                                                                                        | B1 B3 B6            | 0                    | 8                             | 8           |
| Workshop                                                                                                                        | A11 A18 B6          | 19                   | 20                            | 39          |
| Supervised projects                                                                                                             | A18 B1 B5 B6 B7 B10 | 2                    | 20                            | 22          |
| Oral presentation                                                                                                               | A18 B1 B2 B5 B6 C3  | 3                    | 8                             | 11          |
| Mixed objective/subjective test                                                                                                 | A1 A11 A18 B1 B5 B6 | 3                    | 20                            | 23          |
| Personalized attention                                                                                                          |                     | 9                    | 0                             | 9           |
| (*)The information in the planning table is for guidance only and does not take into account the heterogeneity of the students. |                     |                      |                               |             |

| Methodologies                   |                                                                                                                                                                                                                                                                                                                                             |
|---------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Methodologies                   | Description                                                                                                                                                                                                                                                                                                                                 |
| Guest lecture / keynote speech  | Docencia expositiva por parte do profesor requirindo, en ocasións, a participación do alumnado para desenvolver certos temas.                                                                                                                                                                                                               |
| Workbook                        | Conxunto de referencias bibliográficas concretas (seccións de manuais, capítulos de libros, artigos, etc) seleccionados pola profesora para a preparación dos distintos contados da materia                                                                                                                                                 |
| Workshop                        | Modalidade formativa orientada á aplicación de aprendizaxes na que se poden combinar diversas metodoloxías/probas (exposicións, simulacións, debates, solución de problemas, prácticas guiadas, etc) a través da que o alumnado desenvolve tarefas eminentemente prácticas sobre un tema específico, co apoio e supervisión do profesorado. |
| Supervised projects             | O alumnado terá que presentar por escrito e expoñer oralmente un traballo individual ou en grupo pequeno na data que se acorde. Os obxectivos, características, material de apoio e formato de presentación do traballo serán explicados na aula ao comezo do curso.                                                                        |
| Oral presentation               | Consistirá na exposición oral do traballo tutelado ou de parte del. Se o traballo se fai en grupo o alumnado poderá desenvolver a capacidade de traballar de xeito colaborativo                                                                                                                                                             |
| Mixed objective/subjective test | Probas que integran preguntas abertas e preguntas obxectivas de resposta breve ou múltiple. Poderanse facer ao longo do curso ou nunha única proba final na data oficial proposta pola Facultade (esto último será obrigatorio no caso de que non se superen as probas mixtas feitas durante o curso).                                      |

| Personalized attention                   |                                                                                                                                                                               |
|------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Methodologies                            | Description                                                                                                                                                                   |
| Supervised projects<br>Oral presentation | Throughout the semester, students should inform the lecturer about their progress on the supervised projects and oral presentations, either during office hours or by e-mail. |

| Assessment                      |                     |                                                                                                                                                                                                                                                                                                       |               |
|---------------------------------|---------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| Methodologies                   | Competencies        | Description                                                                                                                                                                                                                                                                                           | Qualification |
| Supervised projects             | A18 B1 B5 B6 B7 B10 | Originality in the approach chosen, appropriate style and register as well as grammatical correctness will be awarded.                                                                                                                                                                                | 20            |
| Oral presentation               | A18 B1 B2 B5 B6 C3  | The students will have to do an oral presentation about a grammar topic of their choice from a didactic perspective. Their communicative competences and their presentation skills and meaningful use of technological tools will be evaluated.                                                       | 20            |
| Mixed objective/subjective test | A1 A11 A18 B1 B5 B6 | Students can pass this part of the course by sitting for the two partial tests which will be done throughout the course OR by means of a final exam which will be held in June. This official exam will be mandatory if the students have not passed/sit for the continuous assessment partial tests. | 40            |



|          |            |                                                                                                                                                                                                                                                                   |    |
|----------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
| Workshop | A11 A18 B6 | Different types of activities and tasks will be collected and assessed during the course. They will be done in the classroom (with or without prior notice) or at home and will be related to the contents explained in the lectures or the recommended readings. | 20 |
|----------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|

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| Assessment comments |
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## IMPORTANT

In order to pass this course, a minimum of 5 out of 10 in the final mark is required. A score of 4 out of 10 is the minimum required in each of the parts of the course (workshop/supervised projects/oral presentation/mixed test).

Deadlines for assignments are strict. Late arrivals will be penalised, unless they are duly justified.

Pieces of work including plagiarized material will be marked with 0. To detect plagiarism, the application Turnitin could be used. This application recognises papers previously turned in by other people (or the student him/herself) at this university or other universities.

All the extra-credit material carried out by the students during the course could be awarded up to an extra 5% of the final mark. This can include voluntary work, alternative readings or any other activity proposed and accepted by students and teachers.

The students who do not attend the official exam will be given a grade of NP (absent) if they have not handed in more than 50% of the continuous assessment activities.

The dates for the supervised projects, oral presentation and mixed objective tests will be announced well ahead of time.

p.p1 {margin: 0.0px 0.0px 0.0px 0.0px; font: 10.0px Verdana; -webkit-text-stroke: #000000}  
span.s1 {font-kerning: none}

July opportunity: Those students with less than a 4 in each of the parts evaluated in the course (even if the average is superior to 5) will have to sit for the "second opportunity exam session" in July, where students can retake those parts they have failed, according to the following distribution of percentages: Supervised project (20%), oral presentation (20%), written tasks similar to those evaluated during the course (20%), mixed test about the contents of the course (40%).

Students sitting the December exam (final exam brought forward) will be assessed according to the criteria specified for the July opportunity.

Students who are officially registered as part time, and have been granted permission not to attend classes, as stipulated in the regulations of this University, will be assessed in either of the opportunities according to the same criteria specified for the second opportunity.

ADI is a university office specialised in attending to members of the university with special needs due to discapacity or other differentiating situations with regard to the rest of the community. Students can talk to Dr.

Ana Veleiro for more information, or contact ADI directly at <http://www.udc.es/cufie/uadi/>, or by phone ext. 5622, or via email: [adi@udc.es](mailto:adi@udc.es)

## IMPORTANTE:

Para superar a materia, a suma da proba final, o traballo tutelado, a presentación oral e demais actividades avaliáveis deberá ser 5 sobre 10, tendo en conta que a cualificación mínima de cada unha das partes (actividades do obradoiro/ traballo tutelado e exposición oral do mesmo/proba



mixta) deberá ser de 4 puntos sobre 10.

Aplicarase unha penalización do

25% sobre a cualificación final de traballos e actividades se estes son entregados fóra de prazo sen causa xustificada. Os alumnos/as que non se presenten o día das probas obxectivas de xuño ou xullo acadarán a cualificación de NP, se non entregaron máis do 50% de actividades durante o curso.

## AVALIACIÓN

**XULLO:** Os/as estudantes que non presenten o traballo tutelado, ou que non teñan acadado un 4 en cada un dos bloques avaliados (aínda que a nota media sexa superior a 5) terán que ir á oportunidade de xullo, na que cada estudante terá que demostrar ter acadadas as competencias da materia mediante a entrega dun traballo escrito e defensa oral do mesmo en substitución do traballo tutelado, a superación de actividades escritas semellantes ás avaliadas ao longo do curso e, finalmente, mediante unha proba mixta sobre os contidos do curso. As instrucións e porcentaxes concretas faranse públicas despois da publicación das cualificacións finais en xuño.

## Alumnado

con dispensa: O alumnado matriculado a tempo parcial e que teña concedida unha dispensa académica deberá porse en contacto co profesorado da materia a principio de curso para planificar, en cada situación concreta e individual, os axustes necesarios na avaliación, no tocante as porcentaxes de "obradoiro", "traballos tutelados" e "presentación oral".



## Sources of information

|                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Basic</b>         | <ul style="list-style-type: none"> <li>- Bauer, L. (1991). English word-formation. Cambridge University Press</li> <li>- Biber, D. et al (1999). Longman Grammar of the English Language.. Longman</li> <li>- Carter, R. &amp; McCarthy, M. (2006). Cambridge Grammar of English.. Cambridge University Press</li> <li>- Depraetere, I., &amp; Langford, C. (2012 ). Advanced English grammar: a linguistic approach. . London; New York: Continuum International Pub.</li> <li>- Downing, A. &amp; Locke, P. (1992). A University Course in English Grammar.. Prentice Hall.</li> <li>- Greenbaum, S. &amp; Quirk, R (1990). A Student's Grammar of the English Language. Longman</li> <li>- Halliday, M.A.K. (1985). An Introduction to Functional Grammar. Edward Arnold</li> <li>- Hewings, M. (1999). Advanced Grammar in use.. Cambridge University Press</li> <li>- Heynen, Bastian. (2010). Recent Trends in English Word Formation.. Grin Verlag.</li> <li>- Huddleston, R. &amp; Pullum, G.K. (2005). A Student's Introduction to English Grammar.. Cambridge University Press</li> <li>- Huddleston, R. (1984). Introduction to the Grammar of English. . Cambridge University Press</li> <li>- Plag, I. (2003). Word-Formation in English. . Cambridge University Press</li> </ul> |
| <b>Complementary</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

## Recommendations

### Subjects that it is recommended to have taken before

Lingüística Xeral/613G03004

Use of English 1/613G03020

### Subjects that are recommended to be taken simultaneously

Aspects of English/613G03031

### Subjects that continue the syllabus

Use of English 2/613G03037

### Other comments

A good command of English (C1 level) is compulsory to pass this course.

(\*)The teaching guide is the document in which the URV publishes the information about all its courses. It is a public document and cannot be modified. Only in exceptional cases can it be revised by the competent agent or duly revised so that it is in line with current legislation.