



Teaching Guide

Teaching Guide				
Identifying Data				2019/20
Subject (*)	First Modern Language I: English		Code	662G01015
Study programme	Grao en Turismo			
Descriptors				
Cycle	Period	Year	Type	Credits
Graduate	1st four-month period	Second	Obligatory	6
Language	English			
Teaching method	Face-to-face			
Prerequisites				
Department				
Coordinador	Cogdill York, Kevin Lee	E-mail	k.l.cogdill@udc.es	
Lecturers	Cogdill , Kevin Cogdill York, Kevin Lee Montoya Reyes, Ana Moss , Sarah Moss , Sarah Louise	E-mail	cyork@udc.es k.l.cogdill@udc.es anamontoyaes@yahoo.com smoss@udc.es sarah.moss@udc.es	
Web				
General description				

Study programme competences

Code	Study programme competences
A1	Comprender os principios do turismo: a súa dimensión espacial, social, cultural, política, laboral e económica.
A6	Ter unha marcada orientación de servizo ao cliente.
A13	Manexar técnicas de comunicación.
A15	Traballar en inglés como lingua estranxeira.
A16	Comunicarse de forma oral e escrita nunha segunda lingua estranxeira.
A17	Comunicarse de forma oral e escrita nunha terceira lingua estranxeira.
A24	Utilizar e analizar as tecnoloxías da información e as comunicacións (TIC) nos distintos ámbitos do sector turístico.
A29	Traballar en medios socioculturais diferentes.
A33	Creatividade.
A35	Motivación por calidade.
B1	Capacidade de análise e síntese.
B2	Comunicación oral e escrita en lingua nativa.
B3	Resolución de problemas.
B4	Razoamento crítico.
B5	Compromiso ético.
B6	Aprendizaxe autónoma.
B7	Adaptación a novas situacións.
C1	Expresarse correctamente, tanto de forma oral coma escrita, nas linguas oficiais da comunidade autónoma.
C2	Dominar a expresión e a comprensión de forma oral e escrita dun idioma estranxeiro.
C3	Utilizar as ferramentas básicas das tecnoloxías da información e as comunicacións (TIC) necesarias para o exercicio da súa profesión e para a aprendizaxe ao longo da súa vida.
C4	Desenvolverse para o exercicio dunha cidadanía aberta, culta, crítica, comprometida, democrática e solidaria, capaz de analizar a realidade, diagnosticar problemas, formular e implantar solucións baseadas no coñecemento e orientadas ao ben común.
C5	Entender a importancia da cultura emprendedora e coñecer os medios ao alcance das persoas emprendedoras.
C6	Valorar criticamente o coñecemento, a tecnoloxía e a información dispoñible para resolver os problemas cos que deben enfrontarse.
C7	Asumir como profesional e cidadán a importancia da aprendizaxe ao longo da vida.
C8	Valorar a importancia que ten a investigación, a innovación e o desenvolvemento tecnolóxico no avance socioeconómico e cultural da sociedade.



Learning outcomes			
Learning outcomes	Study programme competences		
Explain procedures to a variety of audiences by means of written texts and oral communication.	A1 A15 A29	B6 B7	C2 C7
Write and speak about transport and itineraries.	A1 A6 A13 A15 A29 A33 A35	B1 B2 B4 B5 B6 B7	C2 C3 C6 C7
Dominate four classes of phrasal verbs: separable, inseparable, transitive and intransitive.	A1 A6 A13 A15 A24 A29 A33 A35	B1 B3 B6 B7	C1 C2 C6 C7
Be familiar with the differences between American and British English.	A1 A15 A29 A33 A35	B1 B6 B7	C3
Be familiar with vocabulary related to tourism.	A15 A29 A35	B6	C2
Be able to communicate in writing and speaking in the various professional environments related to tourism.	A1 A6 A13 A15 A16 A17 A24 A29 A33 A35	B1 B3 B6 B7	C2 C3 C4 C5 C8

Contents	
Topic	Sub-topic
Itineraries	Travel information (the brochure, passive voice vs active voice, speaking vs writing). Future arrangements (planning and explaining itineraries, talking about future arrangements and travel arrangements) and vocabulary.
Air Travel	Air Travel Procedures: Departures, arrivals, flight crew, cabin crew , ground stewards etc). The grammar of procedures (sequence linkers, active vs passive voice, speaking vs. writing).



Bookings and Reservations	Stages in booking a holiday.
Phrasal Verbs	Four major types will be studied: separable, inseparable, transitive and intransitive.
Varieties of English	American and British English: Differences will be explored.
Human Resource Seminar	Study of vocabulary related to human resources, how to write a CV or resumé, and how to conduct and participate in job interviews.

Planning				
Methodologies / tests	Competencies	Ordinary class hours	Student's personal work hours	Total hours
Seminar	A1 A6 A13 A15 A16 A17 A24 A29 A33 A35 B1 B2 B3 B4 B5 B6 B7 C1 C2 C3 C4 C5 C6 C7 C8	45	68	113
Mixed objective/subjective test	A1 A6 A13 A15 A16 A17 A24 A29 A33 A35 B1 B3 B6 B7 C1 C2 C3 C4 C5 C6 C7 C8	4	20	24
Speaking test	A1 A6 A13 A15 A16 A17 A29 A33 A35 B1 B5 B6 B7 C2	2	9	11
Personalized attention		2	0	2
(*)The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.				

Methodologies	
Methodologies	Description
Seminar	Practical classes in which students will work with the required explanations and receive the necessary information to develop their written and oral communicative skills. Prior preparation will be required for these classes.
Mixed objective/subjective test	Based upon course content, the written exam may consist of any of the following: grammar, short answers, composition, asking and answering questions, formal and informal English, phrasal verbs, verbal tenses, sequence linkers, correcting mistakes, active and passive voices, etc.
Speaking test	The speaking text, based upon course content, will be timed, and public and/or recorded.

Personalized attention	
Methodologies	Description
Seminar	To be scheduled to respond to questions before each of the two quizzes and final examination.

Assessment			
Methodologies	Competencies	Description	Qualification
Speaking test	A1 A6 A13 A15 A16 A17 A29 A33 A35 B1 B5 B6 B7 C2	The speaking text, based upon course content, will be timed, and public and/or recorded.	30



Seminar	A1 A6 A13 A15 A16 A17 A24 A29 A33 A35 B1 B2 B3 B4 B5 B6 B7 C1 C2 C3 C4 C5 C6 C7 C8	The Seminar is divided into two parts: The General English for Tourism Seminar and Human Resource Seminar. In order to obtain assessment for the Human Resource Seminar, a minimum of 80% attendance rate will be required. The Human Resource Seminar assessment may include all or any combination of the following: i a written CV or resumé (written assignment to be handed in) (10%); and a job interview speaking test (10%). Students are required to obtain an overall passing grade in this seminar in order to pass the course. For the second opportunity in July, this seminar will be assessed by means of a written test.	25
Mixed objective/subjective test	A1 A6 A13 A15 A16 A17 A24 A29 A33 A35 B1 B3 B6 B7 C1 C2 C3 C4 C5 C6 C7 C8	Based upon course content, the written exam may consist of any of the following: grammar, short answers, composition, asking and answering questions, formal and informal English, phrasal verbs, verbal tenses, sequence linkers, correcting mistakes, active and passive voices, etc.	45

Assessment comments

Attendance is **COMPULSORY**. All students are entitled to an evaluation, which will consist of one final examination, involving a written exam (45), a speaking text (30%), and the Human Resource Seminar (25%). An 80% attendance rate entitles students who fail the written exam and/or speaking test (first opportunity) to repeat only the failed part of the exam in July (second opportunity). This is only valid for the two opportunities corresponding to the academic year in course. Students not meeting the 80% attendance rate will be required to take both the written exam AND the speaking text in July.

Sources of information

Basic	- Harding, Keith (2009). Going International. Oxford Univ. Press - Duckworth, Michael (). Going International: English for Tourism. Workbook.. Oxford Univ. Press - Alcaraz Varó, Enrique - et al. (2000). Diccionario de términos de turismo y de ocio. Inglés-Español, Spanish-English. Ariel Reference - (2003). New Oxford Dictionary of English. Oxford Univ. Press - (). Howjsay.com. - (). . - (). http://englishfortourismstudies.blogspot.com/. - (). http://www.seatalk.info/. - (). . - (). http://www.englishclub.com/english-for-work/airline.htm. - (). http://www.eslflow.com/Tourismlessons.html. - (). http://grammar.ccc.commnet.edu/grammar/. - (). http://www.business traveller.com/loyalty/. - (). http://topics.blogs.nytimes.com/author/philip-b-corbett/. - (). http://www.aresearchguide.com/.
Complementary	

Recommendations

Subjects that it is recommended to have taken before

Subjects that are recommended to be taken simultaneously

Subjects that continue the syllabus

Other comments



(*)The teaching guide is the document in which the URV publishes the information about all its courses. It is a public document and cannot be modified. Only in exceptional cases can it be revised by the competent agent or duly revised so that it is in line with current legislation.