



Teaching Guide

Teaching Guide				
Identifying Data				2019/20
Subject (*)	Informática Documental		Code	710G01015
Study programme	Grao en Humanidades			
Descriptors				
Cycle	Period	Year	Type	Credits
Graduate	2nd four-month period	Second	Obligatory	6
Language				
Teaching method	Face-to-face			
Prerequisites				
Department	ComputaciónHumanidades			
Coordinador	Porto Pazos, Ana Belen	E-mail	ana.portop@udc.es	
Lecturers	Porto Pazos, Ana Belen	E-mail	ana.portop@udc.es	
Web				
General description				

Study programme competences

Code	Study programme competences
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Learning outcomes

Learning outcomes	Study programme competences
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Contents

Topic	Sub-topic
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Planning

Methodologies / tests	Competencies	Ordinary class hours	Student?s personal work hours	Total hours
Personalized attention		0		0

(*)The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.

Methodologies

Methodologies	Description
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Personalized attention

Methodologies	Description
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Assessment

Methodologies	Competencies	Description	Qualification
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Assessment comments

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Sources of information

Basic	
Complementary	



Recommendations
Subjects that it is recommended to have taken before
Subjects that are recommended to be taken simultaneously
Subjects that continue the syllabus
Other comments

(*)The teaching guide is the document in which the URV publishes the information about all its courses. It is a public document and cannot be modified. Only in exceptional cases can it be revised by the competent agent or duly revised so that it is in line with current legislation.