UNIVERSIDADE DA CORUÑA

Teaching Guide					
Identifying Data					**2020/21**
Subject (*)	Informática Documental			**Code**	710G01015
Study programme	Grao en Humanidades				
Descriptors					
Cycle	**Period**	**Year**	**Type**		**Credits**
Graduate	2nd four-month period	Second	Obligatory		6
Language					
Teaching method	Face-to-face				
Prerequisites					
Department	ComputaciónHumanidades				
Coordinador		**E-mail**			
Lecturers		**E-mail**			
Web					
General description					
Contingency plan	1. Modifications to the contents 2. Methodologies *Teaching methodologies that are maintained *Teaching methodologies that are modified 3. Mechanisms for personalized attention to students 4. Modifications in the evaluation *Evaluation observations: 5. Modifications to the bibliography or webgraphy				

Study programme competences	
Code	**Study programme competences**

Learning outcomes	
Learning outcomes	**Study programme competences**

Contents	
Topic	**Sub-topic**

Planning				
Methodologies / tests	**Competencies**	**Ordinary class hours**	**Student?s personal work hours**	**Total hours**
Personalized attention		0		0

(*)The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.

Methodologies	
Methodologies	**Description**

Personalized attention	
Methodologies	Description

Assessment			
Methodologies	Competencies	Description	**Qualification**

Assessment comments

Sources of information	
Basic	
Complementary	

Recommendations
Subjects that it is recommended to have taken before
Subjects that are recommended to be taken simultaneously
Subjects that continue the syllabus
Other comments

(*)The teaching guide is the document in which the URV publishes the information about all its courses. It is a public document and cannot be modified. Only in exceptional cases can it be revised by the competent agent or duly revised so that it is in line with current legislation.