



| Teaching Guide         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |        |           |         |
|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|-----------|---------|
| Identifying Data       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |        | 2020/21   |         |
| Subject (*)            | Administración dos Servizos de Enfermaría                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Code   | 750111306 |         |
| Study programme        | Diplomado en Enfermaría                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |        |           |         |
| Descriptors            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |        |           |         |
| Cycle                  | Period                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Year   | Type      | Credits |
| First and Second Cycle | 1st four-month period                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Third  | Trunk     | 5       |
| Language               | SpanishGalician                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |        |           |         |
| Teaching method        | Face-to-face                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |        |           |         |
| Prerequisites          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |        |           |         |
| Department             | Ciencias da Saúde                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |        |           |         |
| Coordinador            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | E-mail |           |         |
| Lecturers              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | E-mail |           |         |
| Web                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |        |           |         |
| General description    | O propósito xeral da materia de Administración de Servicios de Enfermaría é capacitar ao alumno para traballar dentro dunha organización o sistema tendo en conta o medio socioeconómico no que estas se desenvolven, así como poñer o seu alcance os métodos e técnicas utilizados polas ciencias administrativas para integrar os coñecementos adquiridos noutras disciplinas coa finalidade de prestar un servizo de calidade a un custo adecuado e incrementar o desenvolvemento persoal, profesional e o da institución ou sistema. |        |           |         |
| Contingency plan       | 1. Modifications to the contents<br><br>2. Methodologies<br>*Teaching methodologies that are maintained<br><br>*Teaching methodologies that are modified<br><br>3. Mechanisms for personalized attention to students<br><br>4. Modifications in the evaluation<br><br>*Evaluation observations:<br><br>5. Modifications to the bibliography or webgraphy                                                                                                                                                                                 |        |           |         |

| Study programme competences |                             |
|-----------------------------|-----------------------------|
| Code                        | Study programme competences |

| Learning outcomes |                             |
|-------------------|-----------------------------|
| Learning outcomes | Study programme competences |

| Contents |           |
|----------|-----------|
| Topic    | Sub-topic |

| Planning               |              |                      |                               |             |
|------------------------|--------------|----------------------|-------------------------------|-------------|
| Methodologies / tests  | Competencies | Ordinary class hours | Student's personal work hours | Total hours |
| Personalized attention |              | 0                    |                               | 0           |

(\*)The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.



| Methodologies |             |
|---------------|-------------|
| Methodologies | Description |

| Personalized attention |             |
|------------------------|-------------|
| Methodologies          | Description |
|                        |             |

| Assessment    |              |             |               |
|---------------|--------------|-------------|---------------|
| Methodologies | Competencies | Description | Qualification |
| Others        |              |             |               |

| Assessment comments |
|---------------------|
|                     |

| Sources of information |  |
|------------------------|--|
| Basic                  |  |
| Complementary          |  |

| Recommendations                                          |
|----------------------------------------------------------|
| Subjects that it is recommended to have taken before     |
|                                                          |
| Subjects that are recommended to be taken simultaneously |
|                                                          |
| Subjects that continue the syllabus                      |
|                                                          |
| Other comments                                           |
|                                                          |

(\*)The teaching guide is the document in which the URV publishes the information about all its courses. It is a public document and cannot be modified. Only in exceptional cases can it be revised by the competent agent or duly revised so that it is in line with current legislation.